



Exposition Services

28th Academy of Medical-Surgical Nurses Annual Convention

Hilton Chicago
Lower Level
Stevens Salon D
Chicago, Illinois
September 26-29, 2019

As the Official Service Contractor for your event, we are committed to providing you with a smooth running exposition. Please review the following information carefully and place orders early to obtain valuable discounts. We hope this will be a successful marketing event for your company. If we can help in any way, please contact our office at 602.275.5900 or email: csarizona@brede.com

Show Management

Contact Name: Rick Gabler ~ Anthony J. Jannetti, Inc.
Phone: 856.256.2314 Email: rick.gabler@ajj.com

Exhibit Information

Each 10' booth includes:
8' high Teal and White back drape
3' high Teal side drape
(1) one-line booth ID sign with booth number
Drape Colors: Teal and White Aisle Carpet Color: Venue is carpeted

The exhibit hall is carpeted. Exhibitors may choose to rent carpet through Brede Exposition Services using the *Carpet Order* form.

Important Dates

Non-Official EAC Notification: August 26, 2019 **Advance Freight Deadline:** (without surcharge) September 19, 2019
Brede Advance Order Discount Deadline: September 12, 2019 **Direct to Show Site 1st Day For Delivery:** September 26, 2019

Exhibit Show Schedule

Exhibitor Move-In:	Thursday	September 26, 2019	8:00 AM	—	5:00 PM
Show Hours:	Thursday	September 26, 2019	6:30 PM	—	8:45 PM
	Friday	September 27, 2019	9:15 AM	—	11:15 AM
			1:45 PM	—	3:30 PM
Exhibitor Move-out:	Friday	September 27, 2019	3:30 PM	—	7:30 PM
Driver Check In No Later Than:	Friday	September 27, 2019	5:30 PM		

- Brede reserves the right to re-route shipments if your carrier fails to show or refuses a shipment.

Shipping Information

Advance to Warehouse	Direct to Show Site
Exhibiting Company Name and Booth #	Exhibiting Company Name and Booth #
AMSN 28th Annual Convention	AMSN 28th Annual Convention
Brede Exposition Services	c/o Brede Exposition Services
c/o Source One	Hilton Chicago - Lower Level - Stevens Salon D
160 Eisenhower Lane North	725 South Wabash Avenue
Lombard, Illinois 60148	Chicago, Illinois 60605

Utilities & Services

- For booth utilities and additional booth services, please contact the individual suppliers using the enclosed order forms.

Show Details



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This form along with your order, check and/or credit card information for payment must be returned to Brede Exposition Services at the address below. A credit card on file is required when using Brede Exposition Services. Orders received without payment and credit card information will not be processed.

Order Summary

- Pay by Credit Card
- Pay by Check
- Pay by Wire Transfer
- Third Party Payer
- Tax Exempt (submit certificate)

Brede Federal ID: #86-0896466
Please include **AMSN 28th Annual Convention** and booth # on all payments.

Carpet	\$ _____
Tables, Furnishings & Accessories	\$ _____
Brede Rental Exhibits	\$ _____
Material Handling (estimate)	\$ _____
Labor (estimate)	\$ _____
Booth Cleaning	\$ _____
Graphics	\$ _____
Total	\$ _____

Payment Authorization

Cardholder's name (please print): _____

Cardholder's Signature: _____

Cardholder's Billing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Visa MC AMEX #: _____ Exp _____

I authorize Brede Exposition Services to charge any additional amounts incurred by me or my show representative. If credit card is declined, Standard-Floor pricing prevails and a \$25.00 service charge will be added.

*** Brede does not accept credit card information via email**

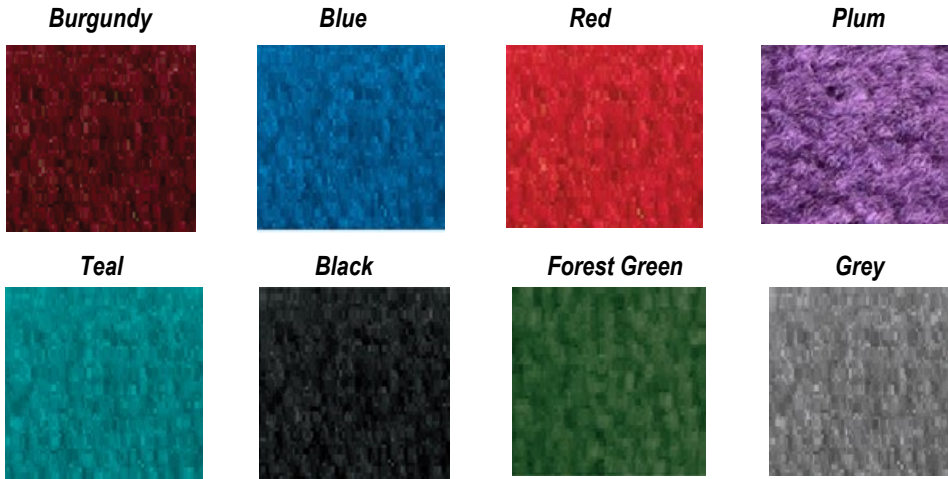
Terms

- By submitting this form or ordering materials/services from Brede Exposition Services, you agree to the terms set forth in this manual and the Brede General Data Protection Regulation (GDPR) privacy policy which can be reviewed by visiting: <http://www.brede.com/Home/PrivacyPolicy.aspx>
- To receive discount pricing, order forms and full payment must be received by the deadline date on each form.
- A credit card authorization on file is required. Purchase orders are not considered payment. Payment can be made by cash, check, credit card or wire transfer. Wire processing fee is \$35.00.
- Any additional cost incurred for orders or services placed at show site, are due and payable upon presentation of the invoice.
- All adjustments must be made at show site. Absolutely no credits will be issued after show closing.
- All accounts must be settled at the Brede Service Desk prior to show closing. Your show site representative must be made aware of this policy and the responsibility to review the Statement of Account prior to the close of show.
- The exhibiting firm is ultimately responsible for payment of all charges.
- Note: Rental items not ordered, yet found in booths are invoiced at 'standard-floor' pricing.
- International Exhibitors: 100% pre-payment of advance orders. Checks must be drawn on a U.S. bank, U.S. funds account only, American Express, MasterCard or Visa credit card accepted.
- Cancelled orders will be charged 50% of original price unless otherwise noted on order form.

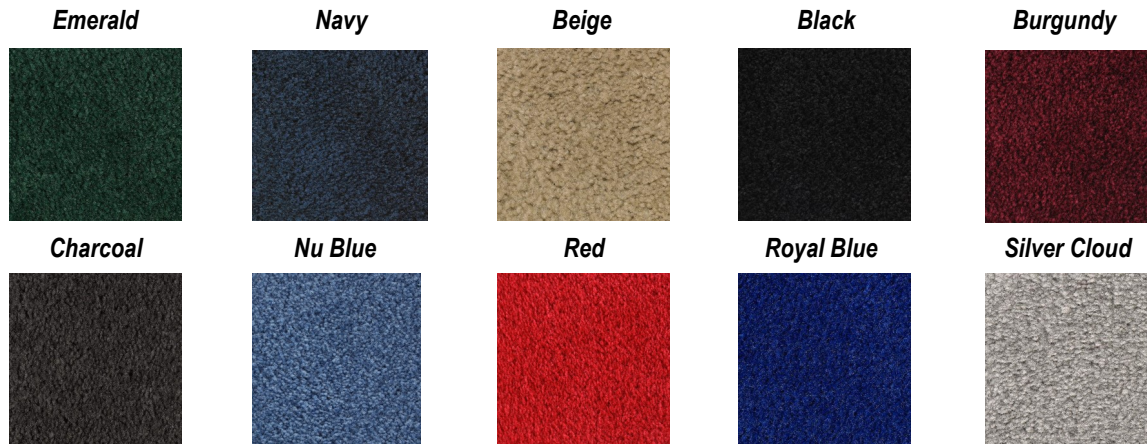
Exhibiting Company: _____

Booth #: _____

Standard Carpet Colors



Plush Custom Carpeting



Display Tables Drape Colors





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Submit this form to rent carpet, visqueen, or padding from Brede. Enter the Carpet Total below on the Payment Authorization/Order Summary form. Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: September 12, 2019

Standard Carpeting

Select from Standard Colors (if no color is selected, show colors will prevail.)

- Black
- Blue
- Grey
- Burgundy
- Red
- Plum
- Forest Green

Qty	Size	Advance	Standard	Subtotal
_____	10' Carpet	\$ 232.00	\$ 301.50	\$ _____
_____	20' Carpet	\$ 464.00	\$ 603.00	\$ _____
_____	30' Carpet	\$ 696.00	\$ 904.50	\$ _____
_____	40' Carpet	\$ 928.00	\$ 1,206.00	\$ _____

- Standard carpets ordered in multiples of 2 or more do not include seaming and exact color match is not guaranteed.

Full Coverage Carpeting

	Size	Advance	Standard	Subtotal
Full Coverage	_____ x _____ = _____ sq. ft. <small>(400 sq. ft. min)</small>	\$ 3.50 <small>per sq. ft.</small>	\$ 4.50 <small>per sq. ft.</small>	\$ _____

Options

	Size	Advance	Standard	Subtotal
Carpet Padding	_____ x _____ = _____ sq. ft.	\$ 2.10	\$ 2.75	\$ _____
Visqueen	_____ x _____ = _____ sq. ft.	\$ 1.60 <small>per sq. ft.</small>	\$ 2.05 <small>per sq. ft.</small>	\$ _____

Plush Custom Carpeting

Select from Custom Colors

- Emerald
- Navy
- Beige
- Black
- Royal Blue
- Burgundy
- Charcoal
- Nu Blue
- Red
- White
- Silver Cloud

	Size	Advance	Standard	Subtotal
Plush Carpet	_____ x _____ = _____ sq. ft. <small>(100 sq. ft. min)</small>	\$ 4.60 <small>per sq. ft.</small>	\$ 6.00 <small>per sq. ft.</small>	\$ _____

- Includes poly covering (Visqueen) for protection.
- To guarantee availability, orders must be received 30 days prior to show move-in.

Terms / Order Estimate

- Orders cancelled prior to move-in will be charged 50% of the original price.
- Cancelled orders for custom carpet will be charged 100%.
- Orders cancelled after move-in begins will be charged 100% of the original price.
- Transfer this total to the Payment Authorization/Order Summary form.

Subtotal \$ _____

10.25% IL Tax \$ _____

Total \$ _____

Exhibiting Company: _____

Booth #: _____

Carpet



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Submit this form to rent tables, risers or furnishings from Brede. Enter the total below to the Payment Authorization/Order Summary form. Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: September 12, 2019

Table with columns: Qty, Item, Advance, Standard, Subtotal. Includes sections for 30" High Display Tables and 42" High Display Tables.

Table with columns: Qty, Item, Advance, Standard, Subtotal. Lists various furniture items like chairs, stools, tables, and racks.

Drape Color Selection

If no color is selected, show colors will prevail.

- Color selection options: Black, Blue, Teal, Gold, Burgundy, White, Red, Plum, Grey, Forest Green.

Terms / Order Estimate

- Orders cancelled prior to move-in will be charged 50% of the original price.
Orders cancelled after move-in begins will be charged 100% of the original price.
Transfer this total to the Payment Authorization/Order Summary form.

Summary table with Subtotal, 10.25% IL Tax, and Total.

Exhibiting Company: _____

Booth #: _____

Tables, Furnishings & Accessories

Submit this form to rent a hardwall exhibit from Brede. Enter the total below to the Payment Authorization/Order Summary form.
Orders received without full payment or credit card information will not be processed. Please contact Brede to inquire about Custom Rental Exhibits.

Advance Order Discount Deadline: September 12, 2019

Plan A: 10' N-Line Option

Includes: Hardwall Panels / Carpet / (1) side chair / (1) counter / (2) shelves / Header / Labor to install & dismantle



Qty	Item	Advance	Standard	Subtotal
_____	White Hardwall Panels	\$ 3,456.00	\$ 4,492.75	\$ _____
_____	Color Hardwall Panels	\$ 3,974.50	\$ 5,166.75	\$ _____
_____	Velcro Compatible Panels	\$ 4,570.75	\$ 5,942.00	\$ _____

Plan B: 20' N-Line Option

Includes: Hardwall Panels / Carpet / (2) side chair / (1) counter / (4) shelves / Header / Labor to install & dismantle



Qty	Item	Advance	Standard	Subtotal
_____	White Hardwall Panels	\$ 6,912.00	\$ 8,985.50	\$ _____
_____	Color Hardwall Panels	\$ 7,948.75	\$ 10,333.5	\$ _____
_____	Velcro Compatible Panels	\$ 9,141.00	\$ 11,883.5	\$ _____

Color Options

Select Panel Color (Hardwall Color/Velcro Panels): Black Blue Grey

Select Carpet Color: Black Blue White Red Purple Grey Burgundy Forest Green

Header Copy

Header Copy ~ One line with block letters: _____

(Please print clearly. Logos, color, & special lettering available at an additional cost. Call for quote.)

Additional Options

Qty	Item	Advance	Standard	Subtotal
_____	Standard Counter 18"x39"x40"	\$ 466.50	\$ 606.25	\$ _____
_____	Adjustable Shelves	\$ 63.25	\$ 82.25	\$ _____
_____	Spot Lights (use w/ rental only)	\$ 91.75	\$ 119.25	\$ _____

Additional booth furnishings can be found throughout this manual. Look for upgraded carpet, carpet pad, graphics, chairs, etc.

Custom Rental Exhibits



Why Choose Custom?

Every exhibitor wants to present a strong positive image of their company. What better way to do this than with a personalized exhibit?



Terms / Order Estimate

- Cancelled orders will be charged 100% of the original price.
- Transfer this total to the Payment Authorization/Order Summary form.

Subtotal	\$ _____
10.25% IL Tax	\$ _____
Total	\$ _____

Exhibiting Company: _____

Booth #: _____

Exhibitors will have full access to Brede Exposition Services' design expertise. A Brede Design Specialist is available to create a customized exhibit that is within your desired budget. An attractive and functional exhibit will complement your marketing strategy, maximize your booth space, and enhance your presence on the show floor. We will work with you to create a customized exhibit to showcase your company. Most importantly, the Brede Design Team will work with you from the beginning concept through on-site completion.

Inline



10x20



10x20

Island



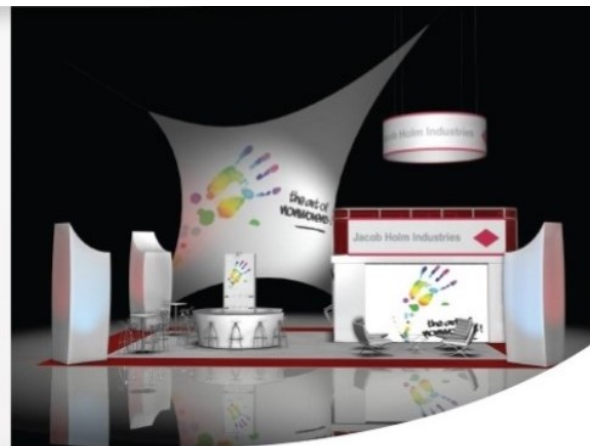
20x20



15x30

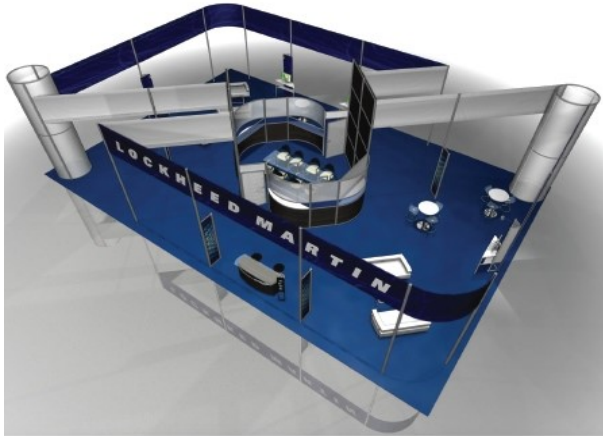


15x20



30x45

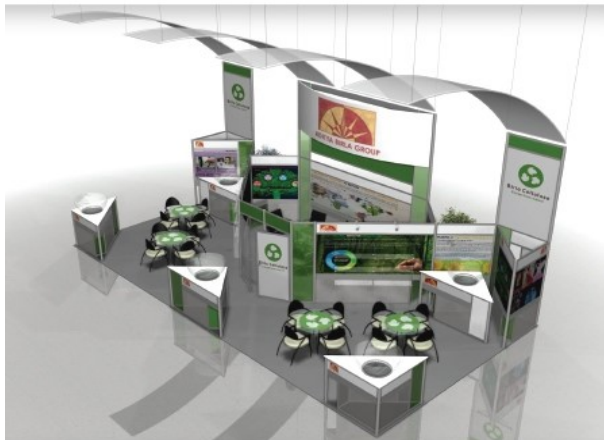
Custom



40x60



20x30



20x40



30x50



40x80



20x45

Custom Rental Exhibits

Brede Exposition Services' liability shall be limited to the physical loss or damage to the specific article which is lost or damaged as described below. Please make your show site representative aware of the following policy.

Limitations of Brede Exposition Services' Liability and Responsibility

1. Brede Exposition Services shall not be responsible for damage to uncrated materials, materials improperly packed, or concealed damage.
2. Brede Exposition Services shall not be responsible for loss, theft, or disappearance of exhibitor's materials after same have been delivered to exhibitor's booth.
3. Brede Exposition Services shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for re-loading after the show. Brede bills of lading covering outgoing shipments which are tendered to Brede Exposition Services by exhibitors, will be checked at time of actual pickup from booth and corrections made where discrepancies occur.
4. Brede Exposition Services shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's material which make it impossible or impractical to exhibit same.
5. The consignment or delivery of a shipment to Brede Exposition Services by an exhibitor, or by any shipper on behalf of any exhibitor shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth in this bulletin.
6. Brede Exposition Services shall exercise ordinary diligence and care in the receiving, handling and storage of all shipments. Brede Exposition Services shall not be liable for loss or damage by fire, acts of God, or causes beyond its control. Brede Exposition Service's liability shall be limited to the physical loss or damage to the specific article which is lost or damaged. In any case, the liability of Brede Exposition Services is limited to \$.30 per pound per article, with a maximum of \$50.00 per item, and a maximum of \$1,000.00 per shipment. This applies while these goods are in Brede's warehouse, in vehicles for delivery, or at show site.
7. Claims for loss or damage which are not submitted to Brede Exposition Services within thirty (30) days of the close of the show on which the loss or damage occurred shall be considered waived. No suit or action shall be brought against Brede Exposition Services or its subcontractors more than one (1) year after the accrual of the cause of action therefore.
8. Shipments received without receipts, freight bills, or specified unit counts on receipts or freight bills (i.e., one lot, 800 cu. ft., etc.), such as UPS or van lines will be delivered to the exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by Brede Exposition Services for such shipments.
9. Empty container labels will be available at the service desk. Affixing the labels is the sole responsibility of the exhibitor or his/her representative. All previous labels should be removed or completely covered. Brede Exposition Services assumes no responsibility for errors to the aforementioned procedure, removal of containers with old empty labels and without Brede Exposition Services labels, improper information on empty labels, or valuables stored in containers with empty labels.
10. Exhibitors should arrange for outgoing shipments during the show or immediately after its close. Brede will assist in the preparation of Brede bills of lading. Be sure that your material has been carefully crated or packed, and properly tagged or marked.
11. In order to expedite removal of materials, Brede Exposition Services shall have authority, without further clearance with exhibitors, to change designated carriers.
12. Labor and services ordered on behalf of exhibitors by display builders or other parties must be so authorized in a letter from exhibitors. Payment for all labor and services will be the responsibility of the exhibitor.
13. Freight handling charges are the responsibility of the exhibitor to whom shipments have been consigned. Also, charges for loading out freight shipments are the responsibility of the exhibitor from whose booth shipments are made. Exhibitors may not assign this responsibility to suppliers or customers.

The exhibitor agrees, in the event of a dispute with Brede Exposition Services relative to any loss or damage to any of their materials or equipment, that they will not withhold payment of any amount due to Brede Exposition Services for Drayage or any other services provided by Brede Exposition Services as an offset against the amount of the alleged loss or damage. Instead, they agree to pay Brede Exposition Services at the close of the show for all such charges, and they further agree that any claim they may have against Brede Exposition Services shall be pursued independently by them as a completely separate transaction to be resolved on its own merits.
14. Service charge of 1-1/2% per month on any unpaid balance will be made starting 30 days after date of invoice.
15. Where an exhibitor indicates choice of carrier for pickup it is the exhibitor's responsibility to arrange with such carrier for said pickup service. If the carrier does not pick up within the time limited for the removal of exhibitor's materials at the Exhibit Hall, we reserve the right to forward such material by the shipping method of our choice or to remove said material to our warehouse for disposition, at an additional charge to the exhibitor in accordance with prevailing rates for the service performed.
16. Material left behind without orders placed at the Drayage Service Desk may be classified as abandoned. The Drayage Contractor shall not be responsible for same. We are not responsible for any delay of rush shipments. We will expedite such rush shipments to the best of our ability, but will not assume any financial responsibility for shipments which do not arrive at their destination at a dated time.
17. **EXHIBITORS ARE URGED TO CARRY ALL-RISK INSURANCE** covering your materials against damage, loss and all other hazards from the time shipments are made prior to the show until shipments are received back after the show. This can generally be done by adding riders to existing insurance policies, often at no additional cost. It is understood that Brede Exposition Services is not an insurer, that insurance, if any, shall be obtained by the exhibitor and the amounts payable to Brede Exposition Services hereunder are based on the value of the material handling services and the scope of Brede Exposition Services liability as set forth above.

Advance Shipments

Exhibitors may choose to ship freight to the advance warehouse. Brede will receive and manage your materials shipped in advance and when brought to show site.

Material handling fees are paid to Brede, and are separate from and independent of freight transportation charges, which are paid to freight carriers such as YRC, ABF, FedEx, or any other carrier of the exhibitor's choosing.

Exhibitors are responsible for securing a carrier of their choice, arranging freight transportation to and from the event, and all associated fees.

For detailed information regarding advance material handling services provided by Brede and the associated charges, please see below.

Please make your show site representative aware of the following information.

Shipments to the Warehouse

- Receiving begins **30 days prior to exhibitor move-in**.
- Shipments received at the warehouse after **September 19, 2019** are subject to additional charges.
- Ship pre-paid; collect shipments will be refused.
- Uncrated, pad wrapped, specialized equipment or hazardous materials will not be accepted at the warehouse.

Advantages:

- Exhibitors can confirm shipment has arrived and is intact in advance of the move-in date.
- Materials will be delivered to your booth prior to your arrival on site.
- Delivery dates and times are more flexible.

Advance Warehouse Rates

See below for definitions and descriptions of warehouse rates, and the *Material Handling Rates* form for the associated fees.

All material handling fees are calculated on a CWT basis (per hundredweight, or fraction thereof) per shipment, and vary depending on the type of shipment, the amount of handling and the time of day. Separate shipments will not be combined. Minimum charges will apply as shown on the *Material Handling Rates* form. Be sure to review these costs when you prepare your show budget. Contact Brede for assistance in estimating your material handling charges, based upon your specific needs.

Rates Include:

- Receiving exhibitor shipment at the advance warehouse, and storage beginning 30 days prior to the show.
- Movement of all exhibitor freight from warehouse to exhibit site, unloading and delivery to booth by move-in time.
- Pick-up and storing of shipping containers and boxes labeled EMPTY, returning empty shipping containers to your booth at the close of the show. Empty labels may be obtained at the Brede Service Desk on show site. Empty containers are not accessible during the show.
- Removal of freight from booth, and reloading onto exhibitor's designated outbound carrier at the loading dock.

Crated or Skidded Rate

Shipments that arrive via common carrier such as YRC, ABF, etc., and can be unloaded at the dock with no additional handling required. Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

Special Handling Rate

Shipments that are crated van line shipments, or are packed in such a manner as to require special handling, such as ground unloading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments, and shipments from any carrier without certified weight tickets or delivery receipts, such as FedEx, UPS, POVs (personally owned vehicles).

Small Package Rate

Cartons/envelopes weighing less than 25 lbs. per shipment without documentation. These will be delivered to the booth without guarantee of piece count or condition.

Overtime Charges

Inbound:

- Your shipment is received at the warehouse, and is delivered to show site before 8:00 am or after 4:00 pm on weekdays, or anytime on a Saturday, Sunday and/or observed union holidays.

Outbound:

- Your shipment is loaded after 4:00 pm on weekdays, or anytime on a Saturday, Sunday and/or observed union holidays, or
- Your carrier driver checks in at the Exhibit Site Check-In Area after 3:00 pm on weekdays, or anytime on a Saturday, Sunday and/or observed union holidays.

Direct Shipments

Exhibitors may choose to ship freight direct to show site. Brede will receive and manage freight on show site as described in the following pages. Material handling fees are paid to Brede, and are separate from and independent of freight transportation charges, which are paid to freight carriers such as YRC, ABF, FedEx, or any other carrier of the exhibitor's choosing.

Exhibitors are responsible for securing a carrier of their choice, arranging freight transportation to and from the event, and all associated fees.

For detailed information regarding direct material handling services provided by Brede and the associated charges, please see below.

Please make your show site representative aware of the following information.

Direct Shipments to Show Site

- Do not ship to the facility prior to **September 26, 2019**. Early shipments to show site may be refused.
- Brede Exposition Services will be on show site at the loading dock to receive exhibitor materials only during move-in hours.
- Ship pre-paid; collect shipments will be refused.
- Hazardous materials will not be accepted.

Direct to Show Site Rates

See below for definitions and descriptions of direct to show site rates, and the *Material Handling Rates* form for the associated fees.

All material handling fees are calculated on a CWT basis (per hundredweight, or fraction thereof) per shipment, and vary depending on the type of shipment, the amount of handling and the time of day. Separate shipments will not be combined. Minimum charges will apply as shown on the *Material Handling Rates* form. Be sure to review these costs when you prepare your show budget. Contact Brede for assistance in estimating your material handling charges, based upon your specific needs.

Rates Include:

- Receiving exhibitor shipment, unloading at loading dock and delivery to booth.
- Pick-up and storing of shipping containers and boxes labeled EMPTY, returning empty shipping containers to your booth at the close of the show. Empty labels may be obtained at the Brede Service Desk on show site. Empty containers are not accessible during the show.
- Removal of freight from booth, and reloading onto exhibitor's designated outbound carrier at the loading dock.

Crated or Skidded Rate

Shipments that arrive via common carrier such as YRC, ABF, etc., and can be unloaded at the dock with no additional handling required. Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

Special Handling Rate

Shipments that are crated van line shipments, or are packed in such a manner as to require special handling, such as ground loading, side door loading, constricted space loading and designated piece loading or stacked shipments. Also included are mixed shipments, and shipments from any carrier without certified weight tickets or delivery receipts, such as FedEx, UPS, POVs (personally owned vehicles).

Uncrated, Unskidded, or Wrapped Rate

Shipments that are not in crates, cases, or boxes and/or pad wrapped, specialized equipment, unskidded machinery or uncrated POV shipments. Uncrated shipments are received at show site only.

Small Package Rate

Cartons/envelopes weighing less than 25 lbs. per shipment without documentation. These will be delivered to the booth without guarantee of piece count or condition.

Overtime Charges

Inbound:

- Your shipment is delivered to your booth before 8:00 am or after 4:00 pm on weekdays, anytime on a Saturday, Sunday and/or observed union holidays, or
- A vehicle driver checks in at the Exhibit Site Check-In Area after 3:00 pm on weekdays, or anytime on a Saturday, Sunday and/or observed union holidays.

Outbound:

- Your shipment is loaded after 4:00 pm on weekdays, or anytime on a Saturday, Sunday and/or observed union holidays, or
- Your carrier driver checks in at the Exhibit Site Check-In Area after 3:00 pm on weekdays, or anytime on a Saturday, Sunday and/or observed union holidays.

Inbound Bill of Lading

All inbound shipments must have a Bill of Lading or delivery slip showing the number of pieces, type of merchandise and weight. Shipments received without this information will be delivered to exhibitor's booth without guarantee of piece count or condition.

No liability will be assumed by Brede for such shipments.

Billed weight is based on incoming weight, whether outbound services are used completely or in part.

The weight is rounded up to the next one hundred pounds (100 lbs) and is taken from the inbound Bill of Lading and/or the certified weight ticket. Separate shipments will not be combined.

Shipments arriving without a specified weight on the Bill of Lading will be assigned an approximate weight by Brede. This weight will prevail.

Advance Warehouse Shipping Address

TO: Exhibiting Company Name and Booth #

FOR: AMSN 28th Annual Convention

Brede Exposition Services

c/o Source One

160 Eisenhower Lane North

Lombard, Illinois 60148

- Use this address and information on your inbound bill of lading if shipping your freight to the Advance Warehouse.
- Please use the freight labels provided in this service manual.
- Receiving hours: M - F 8:00 am to 4:00 pm.
- All shipments must be prepaid: collect shipments will be refused.
- Brede does not accept shipments that are not consigned to Brede Exposition Services. Such shipments will be refused.
- **All shipments to the Advance Warehouse must arrive by: September 19, 2019 to avoid late charges.**

Direct to Show Site Shipping Address

TO: Exhibiting Company Name and Booth #

FOR: AMSN 28th Annual Convention

c/o Brede Exposition Services

Hilton Chicago - Lower Level - Stevens Salon D

725 South Wabash Avenue

Chicago, Illinois 60605

- Use this address and information on your inbound bill of lading if shipping your freight Direct to Show Site.
- Please use the freight labels provided in this service manual.
- All shipments must be prepaid: collect shipments will be refused.
- Brede does not accept shipments that are not consigned to Brede Exposition Services. Such shipments will be refused.
- **Shipments will be received at the facility no sooner than: September 26, 2019 during move-in hours.**

Empty Containers, Labels

Exhibitors with crates or boxes that need to be returned to pack up booth equipment at the end of the show must affix empty labels on the containers as soon as they are empty. Empty labels will be available at the Brede Service Desk. Affixing the labels is the sole responsibility of the exhibitor. Brede assumes no responsibility for removal of containers with old empty labels, improper information on labels or valuables stored in containers with empty labels.

Empty containers will be removed from the floor and stored until the close of the show. You will not have access to empty containers during the show. In most cases, empty containers may not be stored in your booth during the show as it is considered a fire hazard.

Outbound Bill of Lading

Outbound shipping is not an automatic process. Outbound Bills of Lading must be completed and turned in to the Brede Service Desk: *do not leave outbound Bills of Lading in your booth.*

Exhibitors who choose to ship outbound materials via any carrier other than the official show carrier must advise carrier to be checked in at the Brede Service Desk by the driver check-in time specified on the *Show Details* page. Drivers are placed in line for loading on a first-come, first-serve basis, provided the exhibitor is completely packed and a Bill of Lading has been turned in to the Service Desk.

Drivers whose Bills of Lading have not been turned in will be placed in a holding queue until the booth is packed and the Bill of Lading is turned in. Should your carrier fail to check in by the designated time, Brede reserves the right to re-route the shipment via the official show carrier as necessary, at the exhibitor's expense.



Exposition Services

28th Academy of Medical-Surgical Nurses
Annual Convention

Hilton Chicago\ Lower Level
 Stevens Salon D
 Chicago, Illinois
 September 26-29, 2019

Submit this form if you will be shipping material to the warehouse or show site. Use the rates below to estimate your material handling charges. Enter the total below to the Payment Authorization/Order Summary form. Orders received without full payment or credit card information will not be processed.

Material Handling Rate Schedule

- For full definitions and descriptions of all rates, and rules, see the *Material Handling Information* forms included in this manual.
- All material handling fees are calculated on a CWT basis (per hundredweight, or fraction thereof) per shipment, and vary depending on the type of shipment, the amount of handling and the time of day. Separate shipments will not be combined. Minimum charges will apply as shown below. Be sure to review these costs when you prepare your show budget. Contact Brede for assistance in estimating your material handling charges, based upon your specific needs.

	Material Handling Rate <i>Rates below include any applicable OT charges per 100 lbs</i>
A 200 lb minimum charge per shipment applies	
Advance to Warehouse: Crated	\$186.00
Direct to Show site: Crated	\$206.00
Advance to Warehouse: Special Handling	\$232.50
Direct to Show site: Special Handling	\$257.50
Direct to Show site: Uncrated, Unskidded, or Wrapped	\$322.00
Advance to Warehouse/Direct to Show site: Small Packages	\$56.25 <i>each</i>

Additional Services

Late shipments, off-target shipments & site shipments received before published move-in or after show opening. Freight received at the warehouse after September 19, 2019 or at show site prior to published move-in or after show opening, add an additional charge per 100 lbs. Additional transportation charges may apply.	\$31.25 <i>per 100 lbs.</i>
Spotting Fee. Any vehicles driven into the exhibit hall under their own power will incur a spotting fee. Vehicles not moved in under their own power will be unloaded and charged based on weight.	\$184.50 <i>round trip</i>
Special Services. Shipments returned to warehouse will be charged \$15.00 per 100 lbs. with a \$250.00 minimum. Storage will be charged if shipment is not routed or picked up after three working days. Storage fees prior to 30 days before show, or after 3 days following the show are \$1.25 per 100 lbs. per day with a \$35.00 minimum. On-site container storage for freight brought in by exhibitors is \$30.00 per piece.	

Material Handling Rate Schedule

Advanced

Direct

Carrier(s)	Tracking # or Shipped From	Date of Arrival	# Pieces	Est. Weight <i>CWT</i>	Rate <i>per CWT</i>	Estimated Cost <i>200 lb minimum</i>
Transfer this total to the <i>Payment Authorization/Order Summary form.</i>						Total Estimate \$

Material Handling Rates

Exhibiting Company: _____

Booth #: _____

Material Handling Tips

Shipping Inbound:

- **Advance to Warehouse** - ensure your shipment arrives by the deadline date of **September 19, 2019** to avoid additional surcharges.
- **Direct to Show Site** - shipments will be received starting **September 26, 2019** during posted Exhibitor Move-in hours.
- Clearly mark your company name, booth number and **Academy of Medical Surgical Nurses (AMSN) 28th Annual Convention** on all labels.
- Material Handling is charged per shipment. To avoid multiple charges, ship all your pieces together.
- Shipments arriving at the same time from different destinations are considered separate shipments.
- Please be aware that small package handlers may split shipments resulting in Brede receiving multiple shipments.
- Make sure your shipment arrives with a certified weight ticket to help avoid Special Handling charges.

Storing Empty Containers:

- Pickup Empty Labels at the Brede Service Desk.
- Place a label on each container with your company name & booth number.
- Labeled containers will be picked up periodically and stored during the show.
- Once containers are placed in empty storage there will be no access to those containers.
- At the close of the show, the empty containers will be returned to your booth in random order.

Shipping Outbound:

- Schedule your carrier for pickup at the appropriate time if you are not shipping via the show carrier.
- Each individual shipment destination must have a completed Bill of Lading.
- Each piece must be individually labeled. Pre-printed shipping labels are available at the Brede Service Desk.
- When materials are packed, labeled and ready to be shipped, bring the completed Bill of Lading to the Brede Service Desk.

Consolidate Your Shipment:

- Separate shipments received by Brede will not be combined. The minimum 200 lb. charge applies to each shipment received.
- Consolidate your shipment whenever possible to avoid multiple minimum charges.

1 piece weighing 36 lbs. charged @ 200 lb. minimum x \$100.00 per CWT = \$200.00

1 piece weighing 62 lbs. charged @ 200 lb. minimum x \$100.00 per CWT = \$200.00

1 piece weighing 54 lbs. charged @ 200 lb. minimum x \$100.00 per CWT = \$200.00

TOTAL cost of three shipments arriving separately: \$600.00

OR

3 pieces totaling 152 lbs @ 200 lb minimum x \$100.00 per CWT = \$200.00

TOTAL cost of one consolidated shipment: \$200.00 Savings of \$400.00



ATTENTION EXHIBITORS:

When working with a general contractor it is recommended that all exhibitor freight and anything in relation to your individual booth be routed through them. The Hilton Chicago's in house Parcel Center, FedEx is physically unable to store large amounts of packages. All packages sent to and accepted by the FedEx Parcel Center will be charged the standard receiving fees.

It is the responsibility of all exhibitors to send their materials to the General Contractor in the following manner.

COMPANY NAME: _____

SHOW NAME: _____

BOOTH NUMBER(S): _____

Brede Exposition Services
c/o SourceOne
160 Eisenhower Lane North
Lombard, Illinois 60148

All materials shipped directly to the Hilton Chicago c/o Brede before the date indicated on your show site labels will be accepted by the Hotel Parcel Center, FedEx handling fees will be billed by FedEx and will need to be paid before they release your packages.

WE APPRECIATE YOUR COOPERATION.

ADVANCE WAREHOUSE

EXHIBIT MATERIAL

Rush to:



**c/o Source One
160 Eisenhower Lane North
Lombard, Illinois 60148**

AMSN 28th Annual Convention

**Hilton Chicago - Lower Level - Stevens Salon D
Chicago, Illinois
September 26-29, 2019**

Exhibitor _____

Booth _____

**Late to warehouse charges apply after:
September 19, 2019**

ADVANCE WAREHOUSE

EXHIBIT MATERIAL

Rush to:



**c/o Source One
160 Eisenhower Lane North
Lombard, Illinois 60148**

AMSN 28th Annual Convention

**Hilton Chicago - Lower Level - Stevens Salon D
Chicago, Illinois
September 26-29, 2019**

Exhibitor _____

Booth _____

**Late to warehouse charges apply after:
September 19, 2019**

- These shipping labels are provided for your convenience to assist in preparing shipments to the advance warehouse.
- Please cut along dashed lines and affix one to each piece of your shipment to the advance warehouse.
- Please make additional copies of these labels as needed.

Important notes: Warehouse is not temperature controlled.

Hazardous materials will not be accepted at the warehouse.

DIRECT TO SHOW SITE

EXHIBIT MATERIAL

Rush to:



**Hilton Chicago
Lower Level - Stevens Salon D
725 South Wabash Avenue
Chicago, Illinois 60605**

AMSN 28th Annual Convention

*Hilton Chicago - Lower Level - Stevens Salon D
Chicago, Illinois
September 26-29, 2019*

Exhibitor

Booth

**Do not deliver prior to:
September 26, 2019**

DIRECT TO SHOW SITE

EXHIBIT MATERIAL

Rush to:



**Hilton Chicago
Lower Level - Stevens Salon D
725 South Wabash Avenue
Chicago, Illinois 60605**

AMSN 28th Annual Convention

*Hilton Chicago - Lower Level - Stevens Salon D
Chicago, Illinois
September 26-29, 2019*

Exhibitor

Booth

**Do not deliver prior to:
September 26, 2019**

- These shipping labels are provided for your convenience to assist in preparing shipments direct to the show site.
- Please cut along dashed lines and affix one to each piece of your shipment direct to the show site.
- Please make additional copies of these labels as needed.

Important note: Hazardous materials will not be accepted at show site.



Exposition Services

28th Academy of Medical-Surgical Nurses Annual Convention

Hilton Chicago
Lower Level
Stevens Salon D
Chicago, Illinois
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Complete this form to request a pre-printed outbound bill of lading and shipping labels for your outbound shipment.
Forms and labels will be delivered to your booth at show site.

Requests should be submitted by: September 12, 2019

Outbound Shipping Information

Ship to (Company): _____

Attention: _____

Destination (Street Address): _____

City: _____ State: _____ Zip: _____

Shipping Method

Ground: YRC Freight Other Ground _____

Air: YRC Freight Other Air _____

Next Day 2nd Day Deferred

Freight Charges Guaranteed By

Company/Exhibitor: _____

Attention: _____

Permanent Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Shipping Labels Request

of Shipping Labels Requested: _____

Exhibitors using FedEx or UPS must provide pre-printed labels with their account number.

Notes

- Please complete one form per shipment.
- Do not leave Bills of Lading in your booth.
- Please review the *Material Handling Information*, *Material Handling Rate Schedule*, and *Limits of Liability* forms.

Exhibiting Company: _____

Booth #: _____



Exhibit Services

Reliable trade show shipping services





The show must go on!

YRC Freight is ready to customize transportation solutions for any exhibit shipment, any size load, delivering great service, savings and simplicity.

After the show, specify YRC Freight for the move out on the materials handling agreement (MHA), then give us a call. We'll take it from there.

And if others handle your trade show shipping, remember to tell them about YRC Freight savings and service.

Delivering confidence at the show

- 100% inbound service guarantee* at no additional cost
- On-site Exhibit managers monitor your inbound shipments for on-time, smooth move ins
- Time-Critical expedited
- Comprehensive North American coverage and online visibility

Giving you more for your money

- Lowest trade show shipping fees in the industry
- 30 days free storage prior to the show; a great way to save when moving from show to show
- No detention fees at trade shows
- No extra fees for weekend/after-hour pickups

Keeping it simple for you

- Exhibit customer service representatives available 24/7; call 1-800-531-EXPO (3976)
- Around-the-clock assistance with quotes, bookings, tracking or expediting
- Single-shipment transportation for your entire display
- Online shipment visibility throughout the move on my.yrcfreight.com

* Subject to applicable Tariffs and Rules and Conditions publications.

Confidence Delivered.®

yrcfreight.com | 800.531.EXPO (3976) |  Live Chat



We have provided these definitions to acquaint you with specific guidelines for labor. Trade shows, conventions and special events in this vicinity are governed by local union contracts. Please review the following information in order to better understand the applicable union jurisdictions. If you have any questions once you have read this, please address them directly to Brede Exposition Services.

Teamsters Union

Teamsters handle all freight within the exhibit hall. They unload all trucks and vehicles, deliver the material to your booth, and remove and reload materials at the close of the show.

Machinery Workers & Riggers Union

Riggers handle all machinery. This includes the unloading of the machines from the truck, moving the material to your booth, and a one time spotting of display ready equipment, which the exhibitor must supervise at the time of unloading. Riggers also remove skids and reskid machines, uncrate machine, and respot machines in the booth if needed. This service must be ordered as needed, at the exhibitor's expense.

Carpenters Union

Carpenters handle the erection and dismantling of display and exhibit booths. This includes all display work with the exception of machinery, signs, or lighted headers, unless the sign or header is a permanently attached part of the display. Carpenters also recreate machines for outbound loading. Millwrights a division of the carpenters union, handle assembly, leveling of machinery, as well as the attachment of all guards and shields. Any use of power tools is considered carpenter labor, regardless of booth size.

Decorators Union

Decorators handle the installation of signs, drape background, table skirting and other items of decorative nature that must be done after a display background is erected.

Electrical Union

Electricians handle all electrical work, which includes supplying power lines to your booth, connecting equipment to the proper outlets, installing any signs or headers that are lighted, unless they are permanently attached to the exhibit backwall, and the running of cable within the exhibitor's booth.

Plumbers Union

Plumbers handle all plumbing work such as compressed air, water/drain, or natural gas.

Theatrical Stagehands Union

Stagehands assemble portable lighting and sound systems, as well as picture screens, 10' x 14' in size or larger. They also set stages, operate lighting, and sound consoles, and hang lighting truss and speaker systems.

What You Can Do Without Unions In The Chicago Area

Recent work rules modifications now enable exhibitors to perform several set-up tasks, which in the past were under union jurisdiction. Each of these is itemized below, and must be completed by a full-time employee of the exhibiting company. If you should have any questions in regards to these modifications or feel that further clarification is in order, please contact Brede.

- Hand carry small items and pop up displays through the main entrance not the dock. No hand trucks, carts, or wheeled dollies.
- Install and dismantle displays within a 300 square ft booth space if one person can accomplish the task in one half hour or less without the use of tools.
- Install graphics and small signs, and logos and graphics that are attached with precut velcro strips.

Make technical, electrical connections, and interwire equipment for computers providing the cables do not exceed 10 feet in length.
Perform simple electrical requirements, such as installing lightbulbs.

Safety

Standing on chairs, tables or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. Brede cannot be responsible for injuries or falls caused by improper use of this furniture. If assistance is required in the assembly/dismantle of your booth, please order labor on the enclosed Labor/Forklift order form and the necessary ladders and tools will be provided.

Gratuities

Brede Exposition Services requests that exhibitors do not tip our employees. Do not give coffee breaks other than mid-morning and mid-afternoon when union employees have a fifteen minute paid break. Any attempts to solicit a gratuity by an employee for any service should be reported immediately to a Brede supervisor. Employees of Brede are paid at an excellent wage scale denoting a professional status, and we feel that tipping is not necessary. This applies to all employees.

In General

Craftsmen at all levels are instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. All questions originated by labor are to be expressed directly to Brede management personnel. It is recommended that any questions arising with regard to union jurisdiction or practices should be directed to a management representative of Brede.



Exposition Services

28th Academy of Medical-Surgical Nurses Annual Convention

Hilton Chicago\ Lower Level
Stevens Salon D
Chicago, Illinois
September 26-29, 2019

Submit this form to order labor from Brede. Labor is available for installation and dismantling of exhibits, and for shrink wrapping and banding of materials. Enter the Total below on Payment Authorization / Order Summary.
Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: September 12, 2019

Labor Options

Option A: Brede Supervised

- All work is performed and supervised by Brede personnel.
- Labor under Brede supervision is straight time when possible.
- Charge for supervisory service is 30% of total daily charges, with a \$50.00 minimum.
- An outbound Bill of Lading must be completed and turned in at the Brede Service Desk.

Option B: Exhibitor Supervised

- All work is performed under the direction of the exhibitor.
- Exhibitor must meet labor at the Brede Service Desk at scheduled time.
- All labor is billed on a 1 hour per laborer minimum and then billed in 1/2 hour increments.
- No shows will be billed at the minimum per laborer rate.

Labor Information

- Shipped to: Warehouse Show Site
- Shipment: Crates Boxes Carpet/Pad
- Carpet if not shipped: From Brede None
- Blueprints/Instructions: Attached w/Display
- Electrical under carpet: Yes No

Show Site Contact: _____ Cell: _____

Labor Rates

Hours	Laborer per person per hour
Straight Time Monday-Friday 8:00a.m. - 4:30p.m.	\$162.00
Overtime Monday-Friday 4:30p.m. - Midnight, Saturday, 8:00a.m. - 4:30p.m.	\$228.00
Double Time All Other Hours. All day Sunday and observed union holidays	\$298.00

Labor Estimate Costs

Brede Supervised Exhibitor Supervised

	Date	Time	# Laborers	Est. Hrs. per laborer	Total Hrs.	Rate per person per hour	Subtotal	Brede Supervision (Subtotal X .30)	Estimated Cost
Installation				X	=	X	= \$	+ \$	= \$
Dismantle				X	=	X	= \$	+ \$	= \$

Terms / Order Estimate

- A 30% surcharge will be assessed to all Late/Floor orders.
- Transfer this total to the Payment Authorization/Order Summary form.
- Orders not cancelled prior to move-in will result in a minimum one-hour charge per laborer requested.
- 4 hour minimums may apply on dedicated labor calls.

Total Estimate \$ _____

Exhibiting Company: _____

Booth #: _____

Labor

Accessible storage will be available to you at this show. If you need to store and access materials that you do not have space for in your booth, such as back up equipment or hand-outs for attendees, accessible storage is an area at show site designated to hold these items for you.

This is not an order form. This service must be ordered on-site.

Notes

- You must sign up for this service and pick up your labels at the Brede Exposition Services desk.
- All freight received at the show will be delivered to your booth space first, and will be placed in accessible storage when properly labeled.
- This is not secured storage.
- This is not empty storage.
- Accessible storage items may not be the first items returned to your booth at the close of the show.
- There will be a 1/2 hour labor charge (minimum) each time something is placed into or removed from accessible storage. The charge will be applied at the corresponding rate for the time it is accessed.
- **There is a one time set up charge of \$100.00.**

Storage Rates

Size of Storage Space sq. ft.	Rate per day
0-25	\$ 100.00
26-50	\$ 150.00
51-100	\$ 200.00
101-150	\$ 250.00
151-200	\$ 300.00

Access Rates

There is a 1/2 hour labor charge (minimum) each time something is placed into or removed from accessible storage. The charge will be applied at the corresponding rate for the time it is accessed.



Exposition Services

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Submit this form if the exhibiting company intends to use a contractor other than Brede Exposition Services. If the exhibiting company fails to comply with any or all of the requirements listed below, the non-official contractor will not be permitted to service your exhibit, and Brede Exposition Services must be hired for installation and dismantle labor. The non-official contractor will be able to provide supervision only.

Contractor Requirements

Non-Official, exhibitor appointed contractors must use labor supplied by Brede Exposition Services unless the following requirements are fulfilled:

- Exhibitors must return this completed form to Brede Exposition Services at least thirty (30) days prior to the show.
- Non-official (EAC) contractors must **submit proof of adequate insurance**, in the form of an original policy rider, listing Brede as an additional insured, furnished by their broker to Brede's office no later than thirty (30) days in advance of actual installation dates. This must include a copy of your Worker's Compensation Insurance.
- Non-official (EAC) contractors must furnish show management the names, addresses and telephone numbers of key executives for emergency contact.
- All personnel must be properly badged at show site.

Non-official installation and dismantle contractors may provide supervision. Non-official (EAC) contractors are allowed on the exhibit floor only during official installation and dismantle hours, providing the information above is supplied.

Non-Official (EAC) Contractor Information

Non-Official (EAC) Contractor: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

Contact In Booth: _____ Cell _____

Non-Official (EAC) Contractor

Exhibiting Company: _____

Booth #: _____



Exposition Services

28th Academy of Medical-Surgical Nurses Annual Convention

Hilton Chicago\ Lower Level
Stevens Salon D
Chicago, Illinois
September 26-29, 2019

Submit this form if you will wish to order Brede's cleaning service for your booth in order to maintain booth cleanliness post set-up and throughout the show. Enter the Total below on the Payment Authorization/Order Summary form.
Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: September 12, 2019

Cleaning Options

Service	Days	Booth Size <small>(100 sq. ft. minimum)</small>	Advance <small>(per sq. ft.)</small>	Standard <small>(per sq. ft.)</small>	Subtotal
Vacuum once prior to show opening.	1	x _____	x \$0.84	\$1.10	\$ _____
Vacuum once prior to show opening and daily thereafter. <i>Includes emptying of waste baskets</i>	2	x _____	x \$0.73	\$0.95	\$ _____

If special cleaning services are required, please call the Brede Customer Service Department.

Booth Cleaning

Terms / Order Estimate

- Orders cancelled prior to move-in will be charged 50% of the original price.
- Orders cancelled after move-in begins will be charged 100% of the original price.
- Transfer this total to the *Payment Authorization/Order Summary form*.

Total \$ _____

Exhibiting Company: _____

Booth #: _____



Exposition Services

28th Academy of Medical-Surgical Nurses Annual Convention

Hilton Chicago
Lower Level
Stevens Salon D
Chicago, Illinois
September 26-29, 2019

Submit this form to order signage from Brede. Enter the Total below on Payment Authorization/Order Summary form.
Orders received without full payment or credit card information will not be processed.

Advance Order Discount Deadline: September 12, 2019

Standard Sizes

- Standard signs are digitally produced with color copy, mounted on white foam board, and include up to 10 words.

Qty	Size	Advance	Standard	Subtotal
_____	11" X 14"	\$ 89.50	\$ 116.25	\$ _____
_____	14" X 22"	\$ 117.50	\$ 152.75	\$ _____
_____	22" X 28"	\$ 129.75	\$ 168.75	\$ _____
_____	28" X 44"	\$ 188.00	\$ 244.50	\$ _____

Indicate sign copy & layout here

*File conversion, retouching, cloning or color correcting may incur additional labor charges.

Custom Sizes

- Brede can provide digital graphic reproduction in custom sizes. Please contact us for full-color, photo-quality, high resolution digital printing in virtually any size for banners, exhibit graphics and more.

Length	Width	Square footage <small>Ten (10) sq. ft. minimum</small>	Advance	Standard	Subtotal
X	=	X	\$22.00 <small>per sq. ft.</small>	\$28.00 <small>per sq. ft.</small>	= \$

Material: Foamcore Masonite PVC Plexi Gatorfoam Other _____

Select One: Vertical Horizontal

Special Instructions: _____

Terms / Order Estimate

- Orders cancelled will be charged 100% of the original price.
- Transfer this total to the Payment Authorization/Order Summary form.

Subtotal	\$	_____
10.25% IL Tax	\$	_____
Total	\$	_____

Graphics



WELCOME TO THE HILTON CHICAGO & TOWERS

*In compliance with the directives of the Chicago Fire Prevention Bureau, we ask that **ALL EXHIBITORS** read and strictly adhere to the following:*

Please be aware that equipment, products, material, or containers of ANY KIND MAY NOT, under any circumstances be stored under any tables, behind any drape, or behind any booth displays. You may keep one day's supply of your product or materials on display in the open area of your booth space.

Any items stored behind a booth display or drape will be subject to removal and will be placed in an off-site storage facility. These items will be returned at the close of show.

"Empty" labels are provided for your convenience and are available at the Trade Service Desk. Please affix these to your empty containers and place them in the aisle for pick-up. They will be returned to your booth at the break of show.

If any booth is found not to be in compliance, the Fire Marshal reserves the right to close down that booth. Those exhibitors not in compliance are responsible for any services rendered.

THANK YOU FOR YOUR COOPERATION.

Hilton Chicago Management

Chicago Fire Department Regulations

In order to minimize the risk of fire and to keep exhibit halls in Chicago as safe as possible, the Chicago Fire Department has established the following regulations:

The Municipal Code states that **nothing** (for example: fiber cases, cartons, boxes, personal items, giveaways, etc.) may be stored behind or between exhibits booths, behind draperies or under tables. All materials that are needed for repacking purposes must be removed from the exhibit area.

You may keep a one-day supply of literature or products at your booth. Accessible storage is available for additional promotion items or giveaways. Please see the General Service Contractor at the service desk for assistance.

The Chicago Fire Department strictly enforces these regulations.



GENERAL FIRE SAFETY POLICIES & PROCEDURES

STATEMENT OF PURPOSE:

General fire safety policies and procedures have been established to ensure the Hilton Chicago, its guests, clients, personnel and related service industries are working in a safe environment, and in compliance with City of Chicago statutes governing fire prevention. These policies and procedures should serve as a guideline for all concerned and will be enforced by Hilton Chicago Management. Any requests for variations or exceptions should be directed to the Exhibit Hall Department of the Hilton Chicago, and must be approved in writing by hotel management.

1. All material, including scenery, drapes, signs, etc., used in construction of an exhibit booth **MUST** be flame retardant. Polyurethane foam must pass the "standard flame test". Only fire retardant cardboard and paper may be used. Affix certificate of flame proofing to the booth.
2. No storage of any kind is allowed behind the back drapes, behind booth displays, or under tables. A maximum of one-day's supply of materials may be placed in an OPEN AREA of your booth space.
3. No hazardous demonstrations, such as welding, cooking with natural gas, heater demonstrations, etc. will be permitted without the written approval of the Chicago Fire Prevention Bureau. A copy of all paperwork regarding the request and the approval of the procedure from the Fire Department should be forwarded to the Hotel's Exhibit Hall Manager.
4. Use of hazardous materials is **NOT** permitted at any time during an exhibit show. Hazardous materials include: open flames, hot coals, propane, gasoline, kerosene, radioactive material, oxygen, etc.
5. Vehicles or apparatus with fuel tanks for display **MUST** have a locking fuel cap and the fuel cap **MUST** be sealed using heavy tape and contain no more than 1/8 tank of fuel. Battery cable **MUST** be disconnected prior to vehicle entering the building.
6. Exhibits with enclosed ceilings **ARE NOT PERMITTED**. All exhibits **MUST** be **NO HIGHER THAN 10 FEET TALL**. All exhibits should remain 18" below the sprinkler system. Helium balloons are **NOT** permitted.
7. Floor plans of all exhibit booths exceeding 200 square feet must be submitted to Exhibit Hall Manager no less than 30 days before show opening.
8. All fire hose cabinets, pull stations, and emergency exits must be visible and accessible at all times.
9. All main and cross aisles, corridors, stairways, and other exit areas must maintain the required minimum width of 8 feet. No protrusions into the aisles are permitted.
10. Smoking is **NOT PERMITTED** during set-up or tear-down of shows, and is restricted to authorized areas at any other time.
11. Cut trees, branches and shrubs are prohibited in the hotel. Live plants must be maintained in their natural state.
12. Report emergencies immediately by dialing 55 on any house phone.

ALL QUESTIONS AND CLARIFICATIONS SHOULD BE DIRECTED TO:

HILTON CHICAGO
EXHIBIT HALL MANAGER
720 S. Michigan Avenue
Chicago, IL 60605
Phone: (312) 663-6535
Fax: (312) 431-6904



720 South Michigan Avenue, Chicago, Illinois 60605 Telephone 312/922-4400 Fax 312/922-5240
Reservations 1-800-HILTONS

Proud Recipients of the Awards of Excellence, the Pinnacle Award, the M&D Award and the Inner Circle Award



Electrical, Internet and AV Equipment Online Ordering Provided by Hilton Chicago

The Hilton Chicago is now working with **Boomer Commerce**, which is an online ordering system. The Hilton Chicago no longer accepts paper order forms, so please use this system to place all orders.

The Boomer Commerce online system simplifies the way exhibitors order hotel services, so please follow steps below and place your order.

Academy of Medical Surgical Nurses (AMSN)

Online ordering opens on

Monday, August 5, 2019

- Click on the link below or copy URL and paste into browser to register your company. If you have used Boomer Commerce for other shows please use your company's current log-in information.

<https://hiltonchicago.boomerecommerce.com/>

Jacqueline Washington-Gavin, Hilton Sr. Events and Tradeshow Manager

Phone: 1-312-663-6529

Email: jacqueline.washington@hilton.com

For assistance with internet and av equipment please contact PSAV

Phone: 312 663 6524

Monica Suarez msuarez@PSAV.COM

Jeffrey Meinke (jmeinke@PSAV.COM)

LEAD RETRIEVAL ORDER FORM [Order Online](#) **DISCOUNT DEADLINE: August 23, 2019**

ExpoBadge Lead Retrieval Equipment <i>Equipment descriptions on Page 2</i>	DISCOUNT	REGULAR	QUANTITY	TOTAL
--	-----------------	----------------	-----------------	--------------

Handheld Scanners:

(Battery operated scanners; no electricity required)

ExpoBadge Ninja	\$390	\$415		
ExpoBadge Panoptic	\$440	\$470		
ExpoBadge Panoptic with Printer	\$500	\$525		

Mobile Application:

ExpoBadge Lead Retrieval App <i>(one license)</i>	\$330	\$360		
Additional Licenses	\$180	\$210		

ExpoBadge Extras:

ExpoBadge Live Literature Link	\$250	\$280		
Delivery, Setup, and Training	\$95	\$125		
Personalized Action Codes	\$75	\$95		
Paper: Additional Roll	\$17	\$22		
Custom Survey	\$80	\$105		
USB Flash Drive	\$100	\$125		

Federal Tax ID # 20-8676699

Sub Total:

Processing Fee:

\$15.00

Grand Total:

Company Information

COMPANY	CONTACT	BOOTH #
ADDRESS 1	CITY	ZIP CODE
ADDRESS 2	STATE	COUNTRY
EMAIL	PHONE	ONSITE PHONE

WEBSITE:

www.expobadge.com

ONLINE ORDERS:
 AMSN 2019

FAX ORDERS TO:
 714-632-8345

MAIL ORDERS TO:
 ExpoBadge, Inc.
 1075 N. Tustin St. #6250
 Orange, CA 92863, USA

FOR ASSISTANCE CALL:
 toll free 800-490-9941
 +1-714-630-2945




Payment Information *Billing Zip Code Required


<input type="checkbox"/> AMERICAN EXPRESS	<input type="checkbox"/> MASTERCARD	<input type="checkbox"/> VISA	<input type="checkbox"/> CHECK
CREDIT CARD #	EXPIRATION DATE		
NAME ON CARD	*BILLING ZIP CODE		

Terms and Conditions: I have read and agreed to the following terms and conditions.

All equipment ordered must be picked up at the service desk prior to the start of the show, unless you have ordered Delivery and Set-up. Failure to pick up equipment does not entitle you to a refund. All equipment must be returned to the service desk within 1 hour of show close to avoid additional \$100.00 charge. A non-refundable charge of \$2,500.00 will be applied for each piece of equipment not returned to ExpoBadge, Inc. at the close of show. There will be a \$100.00 charge for the loss or damage of ExpoBadge data card. All cancellations must be submitted in writing 2 weeks prior to the start of the show; there are no refunds or cancellations after this time. There is a \$75.00 fee for all cancellations prior to 2 weeks before show. There is no refund on paper or badge kits. ExpoBadge, Inc. will not be responsible for the type or amount of data provided by show management. Liability for damage of any cause whatsoever will be limited to the total price of goods and services provided by ExpoBadge, Inc. Please feel free to review our Privacy Policy and commitment to GDPR compliance [here](#).

ELECTRONIC LEADS DELIVERY: An email containing a link to your leads will be sent to the email address on file within 24 hours of the close of the show. Your leads will be available in multiple formats: Excel, .CSV, and .TXT

HANDHELD SCANNERS	DETAILS	LEADS FORMAT
ExpoBadge Ninja 	<p>The ExpoBadge Ninja is a handheld, battery-operated device with a modest design. It features one button with no screen to quickly capture and store your lead data. Your leads will be downloaded and emailed at the close of the show (within 24-48 hours).</p>	Electronic
ExpoBadge Panoptic 	<p>The ExpoBadge Panoptic is a wireless, handheld, state-of-the-art scanning device (Android) that is the fastest scanner in the market. Uploads lead detail in real-time. Leads can be accessed anytime from ExpoBadge's secure website. Includes an easy-to-use notes option for quickly recording notes specific to each lead. (Requires nightly charging.)</p>	Electronic
ExpoBadge Panoptic with printer 	<p>The ExpoBadge Panoptic with printer is a printer with a scanner connected <i>wirelessly</i>. This allows you the flexibility for multiple sales people to capture leads in your booth. With all the features of the ExpoBadge Panoptic, you will receive a paper and electronic copy of your leads. (ExpoBadge Panoptic requires nightly charging.)</p>	Paper and Electronic

MOBILE APP	DETAILS	LEADS FORMAT
	<p>The ExpoBadge Lead Retrieval App is lead retrieval made smart. Scan, qualify, and survey attendees at events using smart phones or tablets (compatible with most Apple and Android devices). Works with or without an active internet connection or data plan; internet connectivity required for activation.</p>	Electronic

EXTRAS	DETAILS
Live Literature Link	Deliver and make available all your literature digitally! Target your marketing, leverage your collateral investment, and "Go Green" by uploading your promotional material onto the Live Literature Link.
Delivery, Setup & Training	ExpoBadge staff will deliver your order to your booth, set-up the devices and train all exhibit booth personnel. [There is no charge for pick-up at ExpoBadge lead retrieval service desk.]
USB Flash Drive	Portable USB ver. 2.0 memory device. Leads will be downloaded to your Flash Drive upon return of equipment at the end of the show.

STANDARD ACTION CODES

ExpoBadge offers each exhibitor a complimentary list of standard qualifiers.

ADD TO MAILING LIST	HOT LEAD!	PRODUCT B	SCHEDULE DEMONSTRATION
CURRENT CUSTOMER	INQUIRY ONLY	PRODUCT C	SEND LITERATURE
DISTRIBUTOR	INTERESTED BUYER	PRODUCT D	SEND PRICING INFO
HAS PURCHASING AUTHORITY	OEM	PRODUCT E	VAR
HAVE SALES REP CALL	PRODUCT A	PRODUCT F	WANTS PRESENTATION

PERSONALIZED ACTION CODES

For an additional fee, you can personalize your action codes in order to better qualify each lead. Enter personalized action codes using our online order form or complete the template below.

Your codes will be ready with your equipment at our service desk. Maximum 35 characters per code.
Custom Action Codes cannot include these characters: apostrophe ('), slash (/), backslash (\), period (.), carat (^), or quote (").

1	_____	11	_____
2	_____	12	_____
3	_____	13	_____
4	_____	14	_____
5	_____	15	_____
6	_____	16	_____
7	_____	17	_____
8	_____	18	_____
9	_____	19	_____
10	_____	20	_____

FloralExhibits

PLANT RENTALS



2-3 ft. Croton



2-3 ft. Neanthe Bella



2-3 ft. Arbicola



2-3 ft. Spathiphyllum



3 ft. Janet Craig



3 ft. Limelight



3 ft. Roebelenii



3-4 ft. Dracaena Marginata

Contact us to place an order.

info@floralexhibits.com | 773.277.1888 | www.floralexhibits.com

FloralExhibits

PLANT RENTALS



4-5 ft. Schefflera



5-6 ft. Dracaena Marginata



6-7 ft. Ficus Tree



4-6 ft. Areca Palm



4-6 ft. Cataractarum Palm



4-6 ft. Majesty Palm

Contact us to place an order.

info@floralexhibits.com | 773.277.1888 | www.floralexhibits.com

Floral Exhibits

FLORAL ARRANGEMENTS



Small Fern



Large Fern



Ivy (Hanging Plant)



Bromeliads



Potted Mums



Potted Azaleas



Potted Begonias



Single Stem Orchid
Double Stem Orchid

Contact us to place an order.

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Floral Exhibits

FLORAL ARRANGEMENTS



Extra Small 01



Extra Small 02



Extra Small 03



Extra Small 04



Small 01



Small 02



Small 03



Small 04



Medium 01



Medium 02



Medium 03



Medium 04



Large 01



Large 02



Large 03



Large 04

Contact us to place an order.

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FloralExhibits

SPECIALTY PLANT RENTALS

\$55



2-3 ft. ZZ

\$95



2-3 ft. Globe Eugenia

\$95



2-3 ft. Square Eugenia

\$95



6 ft. Bird of Paradise

\$145



4-5 ft. Cone Eugenia

\$145



6 ft. Single Ball Eugenia

\$195



6 ft. Cone Eugenia

\$195



6 ft. Spiral Eugenia

Contact us to place an order.

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FloralExhibits

CUSTOM PLANTER RENTALS

\$145



20" x 20" x 37"
Tall Black Modern Planter

\$145



20" x 20" x 37"
Tall Charcoal Modern Planter

\$145



20" x 20" x 37"
Tall White Modern Planter

\$85



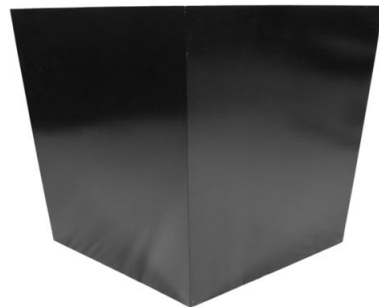
20" x 20"
Cube Planter
(Paintable)

\$250



48" x 18" x 24"
Large Rectangular Planter
(Paintable)

\$275



36" x 36"
Large Square Planter

Contact us to place an order.

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Academy of Medical Surgical
Nurses (AMSN) 28th Annual
Convention

September 26-27, 2019

Hilton Chicago
Chicago, IL

Email order to:
order@floralexhibits.com

Contact us for complimentary
pre-show design consultation:
info@floralexhibits.com

All prices include delivery, instal-
lation, servicing and dismantle at
the end of the show.
Orders without payment will not
be processed.
Cancellations may be made prior
to the pre-show deadline. No
refunds will be made after that
date.
Product availability is subject to
season and geographic location.
All materials, containers and
plants are available on a rental
basis.
Damaged or missing items are
the responsibility of the exhibitor
and must be reported during
the run of the show to allow for
replacement. Additional charges
may apply. No refunds will be
given after the close of the show.

Floral & Plant Rental Form

ADVANCE ORDER DEADLINE / SEPTEMBER 5, 2019



EXHIBITOR / _____ BOOTH NUMBER / _____

BILL TO / _____ EMAIL / _____

ADDRESS / _____ CITY / _____ STATE / _____ ZIP / _____

PHONE / _____ FAX / _____ PO # / _____

COMPANY REPRESENTATIVE / _____ DATE ORDERED / _____

COMPLETE THIS BOX ONLY IF DESIGNER IS NEEDED ON SITE

Booth Contact / _____ Contact Phone / _____ Available Time/Date / _____

QTY	TROPICAL PLANTS Please specify quantity, heights & variety	Containers for plants: Black _____ White _____	PRICE	TOTAL
	Small Potted Ferns		\$30.00	
	Large Potted Ferns		\$36.00	
	Hanging Plants		\$36.00	
	2' Plants		\$39.00	
	3' Plants		\$43.00	
	4' Plants		\$53.00	
	5' Plants		\$63.00	
	6'-7' Plants		\$73.00	
	8'-9' Plants		\$120.00	

BLOOMING PLANTS		
	Potted Mums (Yellow, White, & Lavender)	\$24.00
	Potted Azaleas (Red, Pink, & White)	\$35.00
	Bromeliads	\$35.00

FLORAL ARRANGEMENTS / PLEASE CHOOSE TROPICAL OR SEASONAL (Please indicate desired colors)		
	Single Stem Phalaenopsis Orchid Plant (Fuchsia or White) Long Lasting!	\$95.00
	Double Stem Potted Orchid Plant (Fuchsia or White) Long Lasting!	\$135.00
	Extra Small Arrangement (6"x6")	\$50.00
	Small Arrangement (12"x12")	\$75.00
	Medium Arrangement (18"x14")	\$95.00
	Large Arrangement (24"x18")	\$115.00
	Custom Arrangement (please ask for quote)	

SUBTOTAL _____
Tax 9% _____
TOTAL _____

PAYMENT INFORMATION

Circle one / VISA MC AMEX DISCOVER

Name / _____

Card # / _____

Exp. Date / _____ CVV Code / _____

Signature / _____

PLEASE RETAIN A COPY FOR YOUR RECORDS



Floral Exhibits, Ltd.
2555 S Leavitt St
Chicago, IL 60608

Phone / 773.277.1888
Fax / 773.277.1919
www.floralexhibits.com

TRADE SHOW FURNISHINGS 2019

Product Guide



FEATURING:

- POWERED Collections
- Modular Seating
- Executive Seating
- Communal Tables
- Barstools




Power Up In Style.

Denotes Powered Products



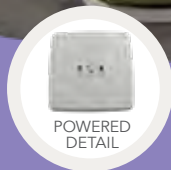
HEDGE
HDG4FT
Boxwood Hedge, 4'
46"L 9"D 47"H

ROMA 
CHRPWR Chair, Powered
(white vinyl) 37"L 31"D 33"H

ROMA 
SFAPWR Sofa, Powered
(white vinyl) 78"L 31"D 33"H



 **WIRELESS
CHARGING TABLE,
POWERED**
CUBPOW
(white, ac plug-in)
20"L 20"D 18"H



Powered Seating

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.

Powered Seating

Please Note: Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.



A) NPLCHP
Naples Chair, Powered
 (black vinyl)
 36"L 30"D 33.25"H

B) NPLSOP
Naples Sofa, Powered
 (black vinyl)
 87"L 30"D 33.25"H

C) NPLLOP
Naples Loveseat, Powered
 (black vinyl)
 62"L 30"D 33.25"H

Powered Tables



Ventura Powered
Bar Tables
 72.25"L 26.25"D 42"H
 (silver frame)
A) VNTWHT (white top)
B) VNTBLK (black top)

Ventura Powered
Café Tables
 72.25"L 26.25"D 30"H
 (silver frame)
C) VNTCBK (black top)
D) VNTCWH (white top)

Sydney Powered
Cocktail Tables
 48"L 26"D 18"H
 (brushed steel)
E) C1WP (white)
F) C1YP (black)

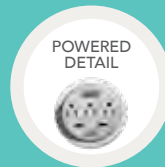
Powered Banquettes.

Denotes Powered Products



MODULAR SYSTEM

Create round banquettes or custom serpentine seating. The Power Banquette system has three AC and two USB plugs built into the center cone so your client will never be left powerless. Center power cone may also be rented as a free standing charging station.



POWERED
DETAIL

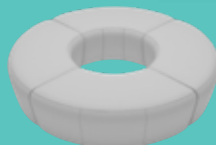
Detail of Electrical
Charging Outlet



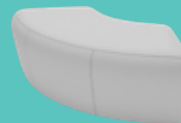
BNQ417 Full Banquette
w/ Electrical Charging Outlet
(white vinyl)
72"RND 51"H



BNQTL7 Center Cone
w/ Electrical Charging Outlet
(white vinyl)
38"RND 51"H



BNQR17 Ottoman Ring
(4 ottoman seats)
(white vinyl)
72"RND 18"H




BNQ7 Quarter Curve Ottoman
(white vinyl)
53"L 22"D 18"H



WHT12 Half Bench Ottoman
(white vinyl)
39"L 22"D 18"H

Powered Pedestals

 Denotes AC and USB charging outlets



(The flip top electrical units rotate 180 degrees, allowing devices to be charged from inside the locked cabinet or on the surface)

(Mobile devices must be compatible with Qi wireless charging pad.)

Powered Locking Pedestal


- A) PDL36W** (white)
24"L 24"D 36"H
- B) PDL42W** (white)
24"L 24"D 42"H
- C) PDL36B** (black)
24"L 24"D 36"H
- D) PDL42B** (black)
24"L 24"D 42"H

Wireless Charging Table, Powered

- E) CUBPOW**
(white, AC plug-In)
20"L 20"D 18"H

Please Note: Client is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Powered Tech Desk

 Denotes AC and USB charging outlets



- A) TECH3B Tech Desk, Powered w/3 Drawer File Cabinet**
(black metal, laminate)
60"L 30"D 30"H

- B) TECH Tech Desk, Powered**
(black metal, laminate)
60"L 30"D 30"H

- C) TECH3 3 Drawer File Cabinet on Castors**
(black metal, laminate)
16"L 20"D 28"H

Soft Seating

Create Engaging Booth Environments

HOPI

(gray linen)

HOPCH, Chair

21"L 25"D 34"H

HOPLV, Loveseat

48"L 25"D 34"H

HEDGE

HDG7FT

Boxwood Hedge, 7'

36.5"L 12"D 84"H

PEDESTAL

PDL42W

Powered Locking

(white)

24"L 24"D 42"H

CAFÉ TABLE

30WHHC

Hydraulic Chrome Base

(laminated white top)

30" Round 29"H

REGIS

REGOTT End Table

(brushed metal)

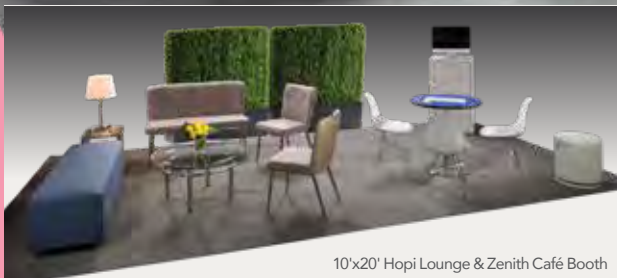
16"L 15.5"D 16.5"H

MARCHE

MAR010 Swivel Ottoman

(blue fabric)

17" RND 18"H



10'x20' Hopi Lounge & Zenith Café Booth

Soft Seating Collections

Available in Power 



BAJA

A) BCHWHT Chair
(white vinyl)
36"L 30.5"D 28"H

B) BSFWHT Sofa
(white vinyl)
86"L 28"D 30"H

C) BLVWHT Loveseat
(white vinyl)
61"L 30.5"D 28"H



FAIRFAX

A) FAIRSW Sofa
(white vinyl, brushed metal)
62"L 26"D 30"H

B) FAIRCW Chair
(white vinyl, brushed metal)
27"L 26"D 30"H



NAPLES

A) NPLCHR Chair
(black vinyl)
36"L 30"D 33.25"H
NPLCHP (Powered)

B) NPLSOF Sofa
(black vinyl)
87"L 30"D 33.25"H
NPLSOP (Powered)

C) NPLLOV Loveseat
(black vinyl)
62"L 30"D 33.25"H
NPLLOP (Powered)

Denotes Powered Products



Munich Collection

Modular Seating to Design Custom Exhibits

HDG4FT
Boxwood Hedge, 4'
46"L 9"D 47"H

MUNICH

MNCHSC Sectional 3pc.
(gray fabric)
93.5"L 27"D 28.5"H



MNCHLV Munich Armless Loveseat
(gray fabric)
45"L 27"D 28.5"H



MNCHCC Munich Corner Chair
(gray fabric)
26"L 27"D 28.5"H



MNCHCH Munich Armless Chair
(gray fabric)
22.5"L 27"D 28.5"H

Soft Seating Collections



A.



B.



A.



B.



C.



A.



B.



C.



A.

B.

C.

ALLEGRO

- A) CHR002 Chair**
(blue fabric)
36"L 34.5"D 30"H
- B) SFA002 Sofa**
(blue fabric)
73"L 34.5"D 30"H

TANGIERS

- A) TANSOF Sofa**
(beige textured)
78"L 37"D 36"H
- B) TANCHR Chair**
(beige textured)
34"L 37"D 36"H
- C) TANLOV Loveseat**
(beige textured)
57.5"L 37"D 37"H

KEY LARGO

- A) KEYCHR Chair**
(black fabric)
35"L 35"D 34"H
- B) KEYLOV Loveseat**
(black fabric)
57"L 35"D 34"H
- C) KEYSOF Sofa**
(black fabric)
79"L 35"D 34"H

SOUTH BEACH

- (platinum suede)
- A) SO1 Sofa**
69"L 29"D 33"H
- B) OTS Ottoman**
25"L 31"D 18"H
- C) SO2 Sofa Sectional 3pc.**
152"L 40"D 33"H

Accent Chairs



SWANSON

SWAN Swivel Chair
(white vinyl)
28"L 25"D 30"H

KEY WEST

OCB Chair
(black)
31"L 31"D 31"H



LA BREA

LABREA Chair
(charcoal gray, fabric)
35"L 27"D 40"H



WENTWORTH

WENCHA Chair
(brown vinyl)
32.1"L 26"D 31.5"H



AURA

AURA Round Table
(white metal)
15" Round 22"H



Accent Chairs



A.



B.



C.



D.



E.



F.

Madrid Chair
A) BCW
 (white vinyl)
 30"L 30"D 31"H
B) OCH
 (black vinyl)
 30"L 30"D 31"H

C) FAIRCW
Fairfax Chair
 (white vinyl, brushed metal)
 27"L 26"D 30"H

D) MNCHCH
Munich Armless Chair
 (gray fabric)
 22.5"L 27"D 28.5"H

E) HOPCH
Hopi Chair
 (gray linen)
 21"L 25"D 34"H

F) PROGB
Pro Executive Guest Chair
 (black vinyl)
 24"L 22"D 36"H

Meeting & Stage Chairs



A.



B.



C.



D.



E.



F.

Marina Chair
 17.5"L 19.5"D 35"H
A) MARCBK (black vinyl)
B) MARCBR (brown fabric)
C) MARCWH (white vinyl)

Meeting Chair
 25.5"L 23.5"D 34"H
D) OCMESP (espresso vinyl)
E) OCMTAU (taupe fabric)
F) OCMWHT (white vinyl)

Group Seating

ZENITH

A) ZENCHR Chair
(white, chrome)
18.25"L 22"D 32"H

**B) 30MAHC
Madison Hydraulic
Café Table**
(chrome base, gray
acajou top)
30" RND 29"H



LAGUNA

C) LMCHR Chair
(maple, chrome)
18"L 19"D 34"H

**D) 30WHHC
Round Café Table**
(white laminate top,
chrome hydraulic base)
30" Round 29"H



A.



B.

MALBA

20"L 20"D 32"H

A) MALGRY Chair (gray)
B) MALGRN Chair (green)

MARINA

17.5"L 19.5"D 35"H

A) MARCWH (white vinyl)
B) MARCBK (black vinyl)
C) MARCBR (brown fabric)
D) MARCBE (ocean blue fabric)
E) MARCRD (red fabric)

A.



B.



C.



D.



E.



Styles & Shapes



A.



B.



C.



D.



E.



F.



G.



H.



I.

**A) CS8
Berlin Chair**
(black, white)
18"L 22"D 32"H

**B) CS4
Syntax Chair**
(black, chrome)
23"L 19"D 32.25"H

**C) XCHR
Christopher Chair**
(white vinyl, chrome)
17"L 19"D 35"H

**D) SC3
Brewer Chair**
(onyx, black)
20"L 20"D 32"H

**E) XC6
Altura Guest Chair**
(black crepe)
25"L 20"D 34"H

**F) RSTDIN
Rustique Chair w/arms**
(gunmetal)
20"L 18"D 31"H

**G) SC10
Razor Armless Chair**
(white)
15.38"L 15.5"D 30.5"H

**H) BLDCSB
Blade Chair**
(sky blue)
20.5"L 19"D 30.5"H

**I) BLDCRD
Blade Chair**
(red)
20.5"L 19"D 30.5"H

Mix & Match

Create the ultimate seating configuration. Choose from a variety of shapes and sizes to design the perfect look.

J) LUCHCL Lucent Chair (frosted, acrylic) 19.5"L 19.75"D 32.5"H

K) DUET Duet Chair (black, chrome) 21"L 23"D 33"H





Ottomans

VIBE CUBE

18" L 18" D 18" H

- A) VIB09 (white vinyl)
- B) VIB10 (black vinyl)
- C) VIB11 (steel blue vinyl)
- D) VIB13 (purple vinyl)
- E) VIB12 (silver vinyl)
- F) VIB07 (beige vinyl)
- G) VIB04 (red vinyl)
- H) VIB06 (gold/bronze vinyl)
- I) VIB01 (green vinyl)
- J) VIB03 (pink vinyl)
- K) VIB05 (yellow vinyl)
- L) VIB02 (blue vinyl)
- M) VIB08 (orange vinyl)

Styles & Shapes



C.



F.



I.



L.



O.



A.



D.



G.



J.



M.



P.



B.



E.



H.



K.



N.



Q.

Beverly Bench

60"L 20"D 18"H

- A) BVLYWH (white vinyl)
- B) BVLYBK (black vinyl)
- C) BVLYGR (gray fabric)
- D) BVLYRD (red fabric)
- E) BVLYOB (ocean blue fabric)
- F) BVLYLN (linen fabric)
- G) BVLYBN (brown fabric)

H) WHT12 Half Bench

(white vinyl)

39"L 22"D 18"H

ENDLESS Square

34"L 34"D 15"H

I) END02B (black)

J) END02W (white)

ENDLESS Curved

60.5"L 37.5"D 15"H

K) END01B (black)

L) END01W (white)

M) BNQ7 Quarter Curve

(white vinyl)

53"L 22"D 18"H

N) BNQR17 Ring

(4 ottoman seats)

(white vinyl)

72"RND 18"H

O) SAL Sally Stool

(white)

12" Round 17"H

P) CUBL20 Edge

LED Cube

(white plastic)

19"L 19"D 19"H

A/C power only

Q) REGBEN

Regis Bench

(brushed metal)

47"L 15.5"D 16"H

Marche Swivel



K.

Marche Swivel Ottomans

17"RND 18"H

A) MAR001 (white vinyl)

B) MAR005 (red fabric)

C) MAR009

(pear yellow fabric)

D) MAR007 (plum fabric)

E) MAR010 (blue fabric)

F) MAR002 (gray fabric)

G) MAR006

(rose quartz fabric)

H) MAR003 (linen fabric)

I) MAR004

(raspberry fabric)

J) MAR008

(meadow green fabric)

K) MAR011

(orange fabric)

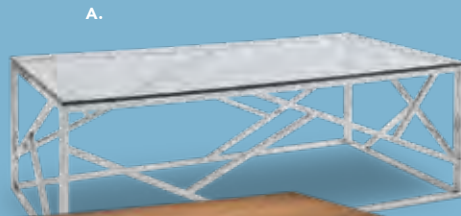
Accent Tables

ALONDRA

Cocktail Table

47"L 24"D 16"H

- A) ALC100 (glass, chrome)
- B) ALC200 (wood, chrome)



B.



C.



D.



ALONDRA

End Table

20"L 20"D 20"H

- C) ALE100 (glass, chrome)
- D) ALE200 (wood, chrome)

GEO

Cocktail Table

50"L 22"D 16"H

- A) C1C (glass, chrome)
- B) C1FWB (wood, black)



A.



B.

C.



D.



GEO

End Table

26"L 26"D 20"H

- C) E1C (glass, chrome)
- D) E1FWB (wood, black)

Styles & Shapes

Available in Power 



Sydney Cocktail Tables

(brushed steel)
 48"L 26"D 18"H

- A) C1W (white)
 C1WP (Powered)
- B) C1Y (black)
 C1YP (Powered)
- C) SYDBEC (blue)
- D) SYDWDC (wood)

Sydney End Tables

27"L 23"D 22"H

- E) E1W (white)
- F) E1Y (black)
- G) SYDBEE (blue)
- H) SYDWDE (wood)

Regis Tables

(brushed metal)

- I) REGBEN Bench Table
 47"L 15.5"D 16"H
- J) REGOTT End Table
 16"L 15.5"D 16.5"H

Silverado Tables

(glass, chrome)

- K) E1E End Table
 24" Round 22"H
- L) C1E Cocktail Table
 36" Round 17"H

Oliver Tables

(walnut finish)

- M) EOLI End Table
 22" Round 22"H
- N) COLI Cocktail Table
 47"L 27"D 19"H

Rustic Tables

(wood)

- O) ETBL E-Table
 21"L 15.5"D 27.5"H
- P) TMBTBL Timber Table
 16" Round 17"H

Aura Round Table

Q) AURA

(white metal)
 15" Round 22"H

Edge LED Cube Table

R) CUBTBL

(plexi top, white plastic)
 19"L 19"D 19"H
 A/C power only

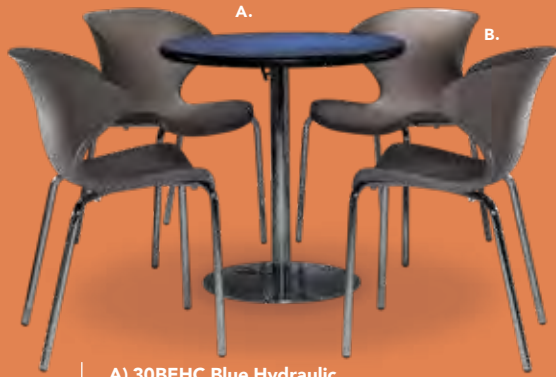
Wireless Charging Table, Powered

S) CUBPOW

(white, AC plug-In)
 20"L 20"D 18"H

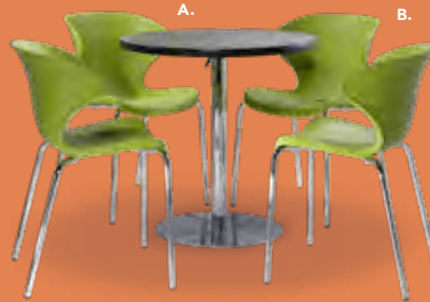


Café Tables



A) 30BEHC Blue Hydraulic Café Table
(chrome base, blue top)
30" RND 29" H

B) MALGRY Malba Chair
(gray)
20" L 20" D 32" H



A) 30MAHC Madison Hydraulic Café Table
(chrome base, gray acajou top)
30" RND 29" H

B) MALGRN Malba Chair
(green)
20" L 20" D 32" H

30" Round Café Tables

- Standard Black Base**
30" RND 29" H
A) 30WDBC (wood top)
B) ZTB (red top)

- Hydraulic Chrome Base**
30" RND 29" H
C) 30WHHC (white top)
D) 30STHC (silver textured)

- E) CS4 Syntax Chair**
(black, chrome)
23" L 19" D 32.25" H

HDG7FT
Boxwood Hedge, 7'
36.5" L 12" D 84" H



LUCHCL Lucent Chair
(frosted, acrylic)
19.5" L 19.75" D 32.5" H

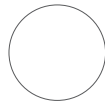


Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.



MAPLE



WHITE LAMINATE



SILVER TEXTURED



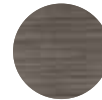
GRAPHITE NEBULA



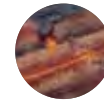
BLUE LAMINATE



RED



MADISON/GRAY ACAJOU



WOOD LAMINATE

Café Tables

Standard Black Base
30" RND 29"H

- A) ZTG (silver textured)
- B) ZTJ (graphite nebula)
- C) ZTK (maple)
- D) 30WH29 (white)
- E) ZTA (Madison/gray acajou)
- F) 30BEBC (blue)
- G) 30WDBC (wood)

36" RND 29"H

- H) ZTQ (white)
- I) ZTN (graphite nebula)
- J) ZTP (maple)

Café Tables

Hydraulic Chrome Base
30" RND 29"H

- K) 30GRHC (graphite nebula)
- L) 30MTHC (maple)
- M) 30BRHC (red)
- N) 30BEHC (blue)
- O) 30WDHC (wood)

36" RND 29"H

- P) 36WTHC (white)
- Q) 36GRHC (graphite nebula)
- R) 36MTHC (maple)



Mix & Match

Create the ultimate look. Choose from a wide variety of colorful group seating options for the perfect style.

- S) ZENCHR Zenith Chair (white, chrome) 18.25"L 22"D 32"H
- T) BLDCRD Blade Chair (red) 20.5"L 19"D 30.5"H



Bar Tables



A) 30WHHB
30" Round Bar Table
(white top, chrome hydraulic base)
30" RND 45"H

B) APS12
Apex Barstool
(blue ultra suede)
21"L 21"D 33"H

C) RSTSQT
Rustique Square Metal Bar Table
(gunmetal)
23.75"L 23.75"D 41.25"H

D) RSTSTL
Rustique Barstool
(gunmetal)
13"L 13"D 30"H



HDG4FT
Boxwood Hedge, 4'
46"L 9"D 47"H



E) 30BEHB
30" Round Bar Table
(blue top, chrome hydraulic base)
30" RND 45"H

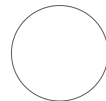
F) LMBAR
Laguna Barstool
(maple, chrome)
18"L 20"D 47"H

Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.



MAPLE



WHITE LAMINATE



SILVER TEXTURED



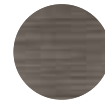
GRAPHITE NEBULA



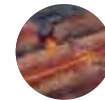
BLUE LAMINATE



RED



MADISON/GRAY ACAJOU



WOOD LAMINATE



A. | J.



B. | K.



C.



D.



E. | I.



F.



G.



H.



L. | S.



M. | T.



N.



O.



P.



Q.



R.

Bar Tables

Standard Black Base
30" RND 42"H

- A) VTJ (graphite nebula)
- B) VTK (maple)
- C) VTG (silver textured)
- D) VTB (red)
- E) 30WH42 (white)
- F) VTA (Madison/gray acajou)
- G) 30BEBB (blue)
- H) 30WDBB (wood)

36" RND 42"H

- I) VTW (white)
- J) VTN (graphite nebula)
- K) VTP (maple)

Bar Tables

Hydraulic Chrome Base
30" RND 45"H

- L) 30GRHB (graphite nebula)
- M) 30MTHB (maple)
- N) 30STHB (silver textured)
- O) 30BRHB (red)
- P) 30BEHB (blue)
- Q) 30WDHB (wood)

36" RND 45"H

- R) 36WTHB (white)
- S) 36GRHB (graphite nebula)
- T) 36MTHB (maple)

Style & Design

Choose from a wide variety of table tops and colors for the perfect look.

U) 30MAHB 30" Round Bar Table w/ Hydraulic Chrome Base (Madison/gray acajou) 30" RND 45"H

V) ZENBAR Zenith Barstool (white, chrome) 19"L.20"D 44"H



Barstools



A.

B.

C.

D.

LIFT BARSTOOLS

- 15" Round 23–33.5"H
A) **ROLLWH** (white vinyl)
B) **ROLLRD** (red vinyl)
C) **ROLLBL** (black vinyl)
D) **ROLLGY** (gray vinyl)

Styles & Shapes



A.



B.



C.



D.



E.



F.



G.



H.



I.



J.



K.



L.



M.



N.

Apex Barstools

21"L 21"D 33"H

A) APS08 (black vinyl)

B) APS59 (red vinyl)

C) APS75 (white vinyl)

D) APS12 (blue ultra suede)

Zoey Barstools

15"L 16"D 30-34.75"H

E) BS002 (white, chrome)

F) BS003 (black, chrome)

Banana Barstools

21"L 22"D 41.75"H

G) BSS (black, chrome)

H) BST (white, chrome)

I) BSC Oslo Barstool

(white)

17"L 20"D 45"H

J) XBAR Christopher Barstool

(white vinyl, chrome)

19"L 15"D 41"H

K) BS001 Shark Barstool

(white, chrome)

22"L 19"D 34-44"H

L) BSR Syntax Barstool

(black, chrome)

23"L 19"D 43.25"H

M) ZENBAR Zenith Barstool

(white, chrome)

19"L 20"D 44"H

N) RSTSTL Rustique Barstool

(gunmetal)

13"L 13"D 30"H

O.



P.



Q.



R.



O) LUBSCL Lucent Barstool (frosted, acrylic) 22"L 22.5"D 45.5"H

P) LMBAR Laguna Barstool (maple, chrome) 18"L 20"D 47"H

Q) BLDBRD Blade Barstool (red) 20.5"L 20.125"D 40.5"H

R) BLDBSB Blade Barstool (sky blue) 20.5"L 20.125"D 40.5"H

Conference Tables

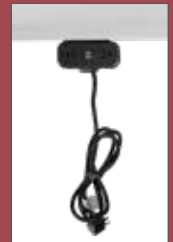


PWRUSB

Powered Conference Table Module

(black) 5"L 2.25"D 2"H

Includes two AC and two USB outlets. Available for all conference tables except the Geo, Merlin, Atomic and Work Tables.



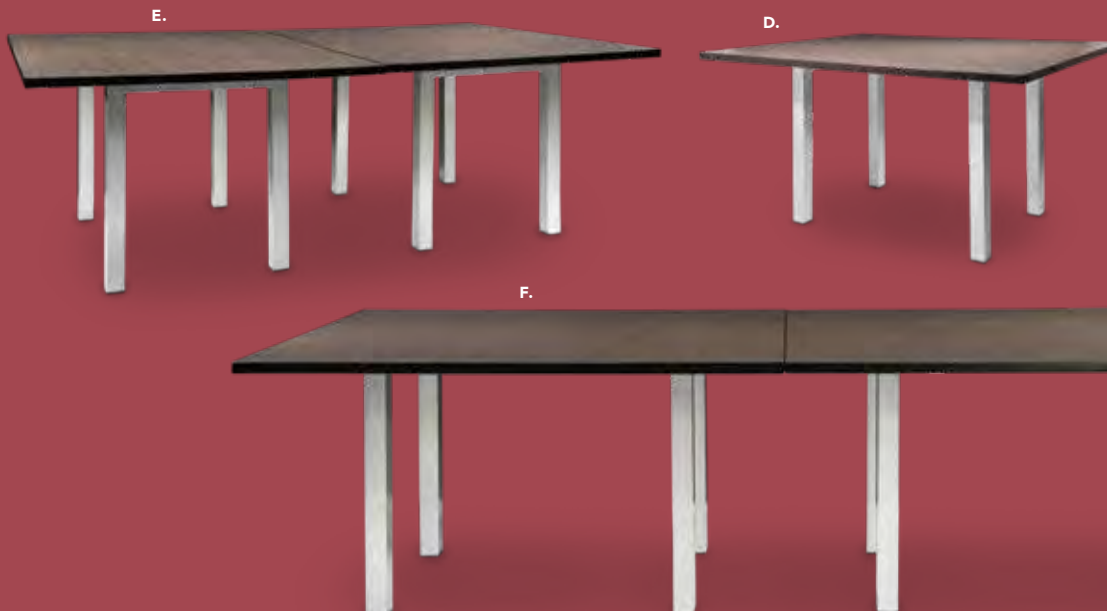
42" Round Conference Table

42"RND 29"H

A) CONF42 (white laminate)

B) CB1 (graphite nebula)

C) CB8 (Madison/gray acajou)



MADISON

(Madison/gray acajou)

D) MADC05 5' Table

60"L 48"D 29"H

E) MADC08 8' Table

96"L 60"D 29"H

F) MADC10 10' Table

120"L 48"D 29"H

Styles & Shapes

A. | B.



I.



Atomic Round Tables
(glass, chrome)
A) 42ATO 42"RND 30"H
B) 36ATO 36"RND 30"H

Geo Rounded Square Tables
42"L 42"D 29"H
C) CE1 (glass, chrome)
D) CF1 (glass, black)

Geo Rectangular Tables
60"L 36"D 29"H
E) CF2 (glass, black)
F) CE2 (glass, chrome)

G) MERLIN Merlin Multi Use Table
(gray laminate, black)
46"L 29"D 30"H
H) WD3 Work Table
(white laminate, white)
48"L 24"D 30"H

Conference Tables
(graphite nebula)
I) CB3 8'
96"L 48"D 29"H
J) CB2 6'
72"L 42"D 29"H

Conference Tables
(granite)
K) C508GR 8'
96"L 44"D 29"H
L) CT10GR 10'
120"L 46"D 29"H
M) CT06GR 6'
72"L 36"D 29"H

C.



D.

J.



K. | L.



E.



F.

M.



G.



H.

Mix & Match

N) PROEXB Pro Executive High Back Chair (black vinyl) 25"L 24"D 48"H Adjustable.
O) PROMID Pro Executive Mid Back Chair (white vinyl) 24"L 22"D 40"H Adjustable.



N.

O.

Executive Seating

Pro Executive High Back Chair

25" L 24" D 48" H

A) PROEXE (white vinyl)

B) PROEXB (black vinyl)

Adjustable height



A.

B.



Task Stool

TASKST

(black fabric)

27.5" L 27.5" D 32.75" - 40.25" H

Adjustable height

Pro Executive Guest Chair

24" L 22" D 36" H

PROGB (black vinyl)



Pro Executive Mid Back Chair

24" L 22" D 40" H

A) PROMID (white vinyl)

B) PROMDB (black vinyl)


Adjustable height



A.

B.

Communal and Powered Tables

Denotes AC and USB charging outlets 

Ventura BAR TABLES

Choose from Powered, Solid or Grommet Hole Table Tops.



LMBAR Laguna Barstool
(maple, chrome)
18"L 20"D 47"H



POWERED
DETAIL



Table Top Options

BLACK

WHITE

MAPLE

Colors not available in all table options. Please check options listed to the right.

Ventura Powered Bar Tables

(silver frame)
72.25"L 26.25"D 42"H

A) VNTBLK (black top)
VNTWHT (white top)

Ventura Communal Bar Tables

(silver frame)
72.25"L 26.25"D 42"H

Maple Top

B) VNTMNP (solid)
VNTBMW (grommets)

White Top

C) VNTBWW (grommets)
VNTWNP (solid)

Black Top

VNTBNP (solid)

Ventura CAFÉ TABLES



POWERED
DETAIL



Ventura Powered Café Tables

(silver frame)
72.25"L 26.25"D 30"H

A) VNTCBK (black top)
B) VNTCWH (white top)

Ventura Communal Café Tables

(silver frame)
72.25"L 26.25"D 30"H

Maple Top

C) VNTCMN (solid)
VNTCMW (grommets)

White Top

D) VNTCWW (grommets)
VNTCWN (solid)

Black Top

E) VNTCBN (solid)

Office Essentials



MADISON

A) JD8 Madison Executive Desk

(gray acajou) 60"L 30"D 29"H

B) CR8 Madison Credenza

(gray acajou) 60"L 20"D 29"H

C) TASKST Task Stool

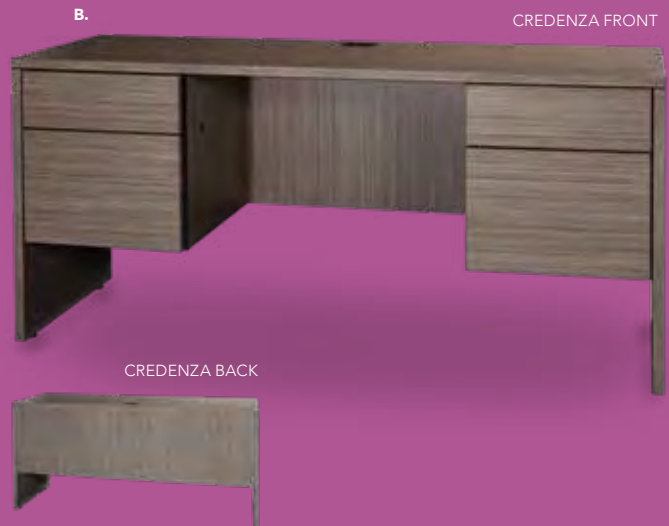
(black fabric)

27.5"L 27.5"D 32.75"-40.25"H Adjustable


D) PROEXE Pro Executive High Back Chair

(white classic vinyl)

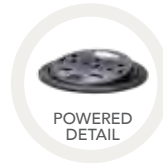
25"L 24"D 48"H Adjustable



TECH POWERED DESK

 Denotes AC and USB charging outlets

A. 



B. 



C.



A) TECH3B Tech Desk, Powered, w/3 Drawer File Cabinet

(black metal, laminate)
60"L 30"D 30"H

B) TECH Tech Desk, Powered

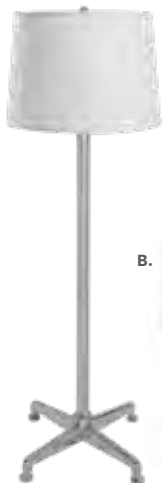
(black metal, laminate)
60"L 30"D 30"H

C) TECH3 3 Drawer File Cabinet on Castors

(black metal, laminate)
16"L 20"D 28"H

LIGHTING & PRODUCT DISPLAY

A.



B.



C.



D.



ACCENT LAMPS

Mason Lamps
(brushed silver)

A) LA15 Floor Lamp
18" RND 55"H

B) LA14 Table Lamp
16" RND 26"H

SHELVING

C) PSHCCS
Posh Shelving

(chrome, acrylic)
36"L 18"D 72"H

D) BC8
Madison Bookcase

(gray acajou)
36"L 12"D 72"H

Show Essentials

 Denotes AC and USB charging outlets



Midtown Powered Counter

Metallic pewter gray curved counter with taupe-colored glass top features two AC & three USB charging outlets, locking storage cabinet and two shelves.

HDG7FT
Boxwood Hedge, 7'
36.5"L 12"D 84"H



Midtown Powered Counter
60"L 18"D 42"H
(pewter/glass)
MTCPL (unlighted)
MTCLPI (lighted with plug-in)



LMBAR
Laguna Barstool
(maple, chrome)
18"L 20"D 47"H



(back)

Midtown Bar

Metallic pewter gray curved bar with taupe-colored glass top features locking cabinet for storage and two shelves.



Midtown Bar

60"L 18"D 42"H
(pewter/glass)

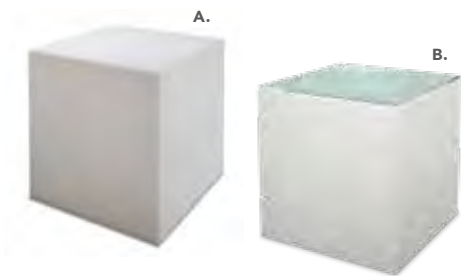
A) MTBUUL
(unlighted)

B) MTBLPI
(lighted with plug-in)

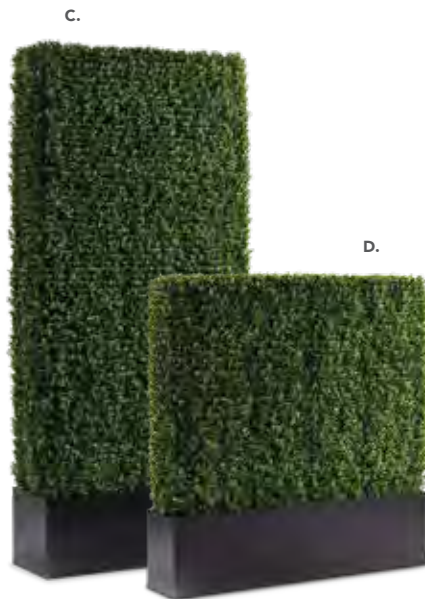
Apex Barstool

C) APS12
(blue ultra suede)
21"L 21"D 33"H

LIGHTED & GREENERY PRODUCTS



LED light available in white, red, green, blue and rolling color.



A) CUBL20 Edge LED Cube Ottoman

(white plastic)
19"L 19"D 19"H
A/C power only

B) CUBTBL Edge LED Cube Table

(plexi top, white plastic)
19"L 19"D 19"H
A/C power only

C) HDG7FT Boxwood Hedge, 7'

36.5"L 12"D 84"H

D) HDG4FT Boxwood Hedge, 4'

46"L 9"D 47"H



DELIVERY INFORMATION			
Show Name:			
Contractor:			
Booth Number(s):		Show Date:	
Venue:			

CHICAGO DISTRICT
 SERVICE AREA: IL, IN, MI, OH, WI, MN,
 MO, IA, NE, KS, SD, ND
 CORT Trade Show Furnishings
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 Woodridge, IL 60517
 630-972-0146
Please email both pages to:
 TSChicago@cort.com

ORDER INFORMATION	
Exhibiting Co:	
Address:	
City, State, Zip:	
Phone:	
Fax:	
Contact:	
Email:	
Authorized By:	

PAYMENT INFORMATION	
Order Total:	
Ordering within 14 days of show open?	Late Order Fee:
State Tax: (excluding NV, CA & OR)	
TOTAL DUE:	
<p><i>*To better protect your data, we no longer accept credit card information via email or fax. All credit card payments must be made through our secure online payment portal or over the phone.</i></p> <p>After your order has been processed, you will receive a confirmation PDF with a link and PIN to pay online. If you would like to pay over the phone, please call 1-844-855-0735 M-F between 7am - 5pm PST after you receive your confirmation.</p>	

PAYMENT: In order to guarantee delivery, all orders must be received and full payment made no later than 14 days prior to the show. Payment may be made by credit card or a check drawn on a U.S. bank unless prior arrangements were made.
LATE ORDERS: Orders received within 14 days prior to show opening are subject to a 30% late order fee.
CANCELLATIONS: If cancelled within 14 days prior to move-in, a 50% charge will be applied. Cancellations made after move-in begins receive no refund.

CODE	QTY	ITEM	DESCRIPTION	2019	TOTAL
POWERED					
BNQTL7		Center Cone	White Vinyl	\$ 575	
BNQ417		Full Banquette	White Vinyl	\$ 995	
NPLCHP		Naples Chair, Powered	Black Vinyl	\$ 510	
NPLLOP		Naples Loveseat, Powered	Black Vinyl	\$ 665	
NPLSOP		Naples Sofa, Powered	Black Vinyl	\$ 809	
PWRUSB		Powered Conf Table Module	Black	\$ 65	
CHRPWR		Roma Chair, Powered	White Vinyl	\$ 515	
SFAPWR		Roma Sofa, Powered	White Vinyl	\$ 825	
C1YP		Sydney Powered Cocktail Table	Black, Brushed Steel	\$ 295	
C1WP		Sydney Powered Cocktail Table	White, Brushed Steel	\$ 295	
VNTBLK		Ventura Bar Table, Powered	Black Top, Silver Frame	\$ 615	
VNTWHT		Ventura Bar Table, Powered	White Top, Silver Frame	\$ 615	
VNTCBK		Ventura Café Table, Powered	Black Top, Silver Frame	\$ 475	
VNTCWH		Ventura Café Table, Powered	White Top, Silver Frame	\$ 475	
CUBPOW		Wireless Charging Table, Powered	White, AC Plug In	\$ 355	
Additional Powered Products Under Office & Product Display on Pg 2					
SOFT SEATING COLLECTIONS					
CHR002		Allegro Chair	Blue Fabric	\$ 405	
SFA002		Allegro Sofa	Blue Fabric	\$ 575	
BCHVHT		Baja Chair	White Vinyl	\$ 435	
BLVWHT		Baja Loveseat	White Vinyl	\$ 640	
BSFVHT		Baja Sofa	White Vinyl	\$ 695	
FAIRCW		Fairfax Chair	White Vinyl, Metal	\$ 285	
FAIRSW		Fairfax Sofa	White Vinyl, Metal	\$ 400	
HOPCH		Hopi Chair	Gray Linen	\$ 189	
HOPLV		Hopi Loveseat	Gray Linen	\$ 289	
KEYCHR		Key Largo Chair	Black, Fabric	\$ 255	
KEYLOV		Key Largo Loveseat	Black, Fabric	\$ 299	
KEYSOF		Key Largo Sofa	Black, Fabric	\$ 395	
MNCHCH		Munich Armless Chair	Gray Fabric	\$ 365	
MNCHLV		Munich Armless Loveseat	Gray Fabric	\$ 645	
MNCHCC		Munich Corner Chair	Gray Fabric	\$ 440	
MNCHSC		Munich Sectional, 3 Pc.	Gray Fabric	\$ 1,440	
NPLCHR		Naples Chair	Black Vinyl	\$ 479	
NPLLOV		Naples Loveseat	Black Vinyl	\$ 575	
NPLSOF		Naples Sofa	Black Vinyl	\$ 690	
SO2		South Beach Sectional, 3pc	Platinum Suede	\$ 1,305	
SO1		South Beach Sofa	Platinum Suede	\$ 550	
TANCHR		Tangiers Chair	Beige Textured	\$ 335	
TANLOV		Tangiers Loveseat	Beige Textured	\$ 535	
TANSOF		Tangiers Sofa	Beige Textured	\$ 625	
ACCENT CHAIRS					
OCB		Key West Chair	Black	\$ 329	
LABREA		La Brea Swivel Chair	Charcoal Gray	\$ 340	
WENCHA		Wentworth Chair	Brown Vinyl	\$ 265	
OCH		Madrid Chair	Black	\$ 529	
BCW		Madrid Chair	White	\$ 529	
SWAN		Swanson Swivel Chair	White Vinyl	\$ 295	
MEETING CHAIRS					
OCMESP		Meeting Chair	Espresso	\$ 230	
OCMTAU		Meeting Chair	Taupe Fabric	\$ 230	
OCMWHT		Meeting Chair	White Vinyl	\$ 230	

CODE	QTY	ITEM	DESCRIPTION	2019	TOTAL
GROUP SEATING					
XC6		Altura Guest Chair	Black Crepe	\$ 255	
CS8		Berlin Chair	Black, White	\$ 105	
BLDCRD		Blade Chair	Red	\$ 55	
BLDCSB		Blade Chair	Sky Blue	\$ 55	
SC3		Brewer Chair	Onyx, Black	\$ 139	
XCHR		Christopher Chair	White Vinyl, Chrome	\$ 90	
DUET		Duet Stack Chair	Black, Chrome	\$ 60	
LMCHR		Laguna Chair	Maple, Chrome	\$ 115	
LUCHL		Lucent Chair	Frosted, Acrylic	\$ 145	
MALGRY		Malba Chair	Gray	\$ 89	
MALGRN		Malba Chair	Green	\$ 89	
MARCBK		Marina Chair	Black Vinyl	\$ 119	
MARCBR		Marina Chair	Brown Fabric	\$ 119	
MARCBE		Marina Chair	Ocean Blue Fabric	\$ 119	
MARCRD		Marina Chair	Red Fabric	\$ 119	
MARCRW		Marina Chair	White Vinyl	\$ 119	
SC10		Razor Armless Chair	White	\$ 69	
RSTDIN		Rustique Chair w/ arms	Gunmetal	\$ 119	
CS4		Syntax Chair	Black, Chrome	\$ 165	
ZENCHR		Zenith Chair	White, Chrome	\$ 135	
OTTOMANS					
BVLYBK		Beverly Bench Ottoman	Black Vinyl	\$ 315	
BVLYBN		Beverly Bench Ottoman	Brown Fabric	\$ 315	
BVLYGR		Beverly Bench Ottoman	Gray Fabric	\$ 315	
BVLYLN		Beverly Bench Ottoman	Linen Fabric	\$ 315	
BVLYOB		Beverly Bench Ottoman	Ocean Blue Fabric	\$ 315	
BVLYRD		Beverly Bench Ottoman	Red Fabric	\$ 315	
BVLYWH		Beverly Bench Ottoman	White Vinyl	\$ 315	
CUBL20		Edge LED Cube Ottoman	White, Plastic	\$ 149	
END01B		Endless Curved Ottoman	Black Vinyl	\$ 345	
END01W		Endless Curved Ottoman	White Vinyl	\$ 345	
END02B		Endless Square Ottoman	Black Vinyl	\$ 295	
END02W		Endless Square Ottoman	White Vinyl	\$ 295	
WHT12		Half Bench Ottoman	White Vinyl	\$ 299	
MAR010		Marche Swivel Ottoman	Blue Fabric	\$ 155	
MAR002		Marche Swivel Ottoman	Gray Fabric	\$ 155	
MAR003		Marche Swivel Ottoman	Linen Fabric	\$ 155	
MAR008		Marche Swivel Ottoman	Meadow Green	\$ 155	
MAR011		Marche Swivel Ottoman	Orange Fabric	\$ 155	
MAR009		Marche Swivel Ottoman	Pear Yellow Fabric	\$ 155	
MAR007		Marche Swivel Ottoman	Plum Fabric	\$ 155	
MAR004		Marche Swivel Ottoman	Raspberry Fabric	\$ 155	
MAR005		Marche Swivel Ottoman	Red Fabric	\$ 155	
MAR006		Marche Swivel Ottoman	Rose Quartz Fabric	\$ 155	
MAR001		Marche Swivel Ottoman	White Vinyl	\$ 155	
BNQR17		Ottoman Ring	White Vinyl	\$ 1,200	
BNQ7		Quarter Curve Ottoman	White Vinyl	\$ 395	
SAL		Sally Stool/Ottoman	White	\$ 80	
OTS		South Beach Wedge Ottoman	Platinum Suede	\$ 260	
VIB07		Vibe Cube Ottoman	Beige Vinyl	\$ 115	
VIB10		Vibe Cube Ottoman	Black Vinyl	\$ 115	
VIB02		Vibe Cube Ottoman	Blue Vinyl	\$ 115	

Additional Ottomans On Pg 2

Page 1 TOTAL

SHOW NAME:					BOOTH:						
CODE	QTY	ITEM	DESCRIPTION	2019	TOTAL	CODE	QTY	ITEM	DESCRIPTION	2019	TOTAL
OTTOMANS (continued)					BAR TABLES						
VIB06		Vibe Cube Ottoman	Gold/Bronze Vinyl	\$ 115		RSTSQT		Rustique Square Metal Bar	Gunmetal	\$ 215	
VIB01		Vibe Cube Ottoman	Green Vinyl	\$ 115		BARSTOOLS					
VIB08		Vibe Cube Ottoman	Orange Vinyl	\$ 115		APS08		Apex Barstool	Black Vinyl	\$ 185	
VIB03		Vibe Cube Ottoman	Pink Vinyl	\$ 115		APS12		Apex Barstool	Blue Ultra Suede	\$ 185	
VIB13		Vibe Cube Ottoman	Purple Vinyl	\$ 115		APS59		Apex Barstool	Red Vinyl	\$ 185	
VIB04		Vibe Cube Ottoman	Red Vinyl	\$ 115		APS75		Apex Barstool	White Vinyl	\$ 185	
VIB12		Vibe Cube Ottoman	Silver Vinyl	\$ 115		BSS		Banana Barstool	Black, Chrome	\$ 205	
VIB11		Vibe Cube Ottoman	Steel Blue Vinyl	\$ 115		BST		Banana Barstool	White, Chrome	\$ 205	
VIB09		Vibe Cube Ottoman	White Vinyl	\$ 115		BLDBRD		Blade Barstool	Red	\$ 105	
VIB05		Vibe Cube Ottoman	Yellow Vinyl	\$ 115		BLDBSB		Blade Barstool	Sky Blue	\$ 105	
ACCENT TABLES					CONFERENCE TABLES						
ALC100		Alondra Cocktail Table	Glass, Chrome	\$ 270		36ATO		Atomic 36" Round Table	Glass	\$ 250	
ALC200		Alondra Cocktail Table	Wood, Chrome	\$ 270		42ATO		Atomic 42" Round Table	Glass	\$ 250	
ALE100		Alondra End Table	Glass, Chrome	\$ 195		MERLIN		Merlin Multi Use Table	Gray Laminate, Black	\$ 285	
ALE200		Alondra End Table	Wood, Chrome	\$ 195		WD3		Work Table	White Laminate, White	\$ 275	
AURA		Aura Round Table	White Metal	\$ 120		CB8		42" Round Madison Conference Table	Gray Acajou	\$ 315	
ETBL		E Table	Wood	\$ 150		CB1		42" Round Table	Graphite Nebula	\$ 315	
CUBTBL		Edge LED Cube Table	White, Plastic, Plexi	\$ 149		CONF42		42" Round Table	White Laminate	\$ 315	
C1C		Geo Cocktail Table	Glass, Chrome	\$ 229		CB2		6' Conference Table	Graphite Nebula	\$ 380	
C1FWB		Geo Cocktail Table	Wood, Black	\$ 229		CT06GR		6' Table	Granite	\$ 390	
E1C		Geo End Table	Glass, Chrome	\$ 205		CB3		8' Conference Table	Graphite Nebula	\$ 445	
E1FWB		Geo End Table	Wood, Black	\$ 205		C508GR		8' Table	Granite	\$ 445	
COLI		Oliver Cocktail Table	Walnut Finish	\$ 200		CT10GR		10' Table	Granite	\$ 670	
EOLI		Oliver End Table	Walnut Finish	\$ 170		CF2		Geo Table, Rectangle	Glass, Black	\$ 370	
REGBEN		Regis Bench/Table	Brushed Metal	\$ 240		CE2		Geo Table, Rectangle	Glass, Chrome	\$ 370	
REGOTT		Regis End Table	Brushed Metal	\$ 169		CF1		Geo Table, Rounded Square	Glass, Black	\$ 265	
C1E		Silverado Cocktail Table	Glass, Chrome	\$ 235		CE1		Geo Table, Rounded Square	Glass, Chrome	\$ 265	
E1E		Silverado End Table	Glass, Chrome	\$ 215		MADC05		Madison 5' Table	Gray Acajou	\$ 375	
C1Y		Sydney Cocktail Table	Black, Brushed Steel	\$ 235		MADC08		Madison 8' Table	Gray Acajou	\$ 745	
SYDBEC		Sydney Cocktail Table	Blue, Brushed Steel	\$ 235		MADC10		Madison 10' Table	Gray Acajou	\$ 745	
C1W		Sydney Cocktail Table	White, Brushed Steel	\$ 235		EXECUTIVE CHAIRS					
SYDWDC		Sydney Cocktail Table	Wood, Brushed Steel	\$ 235		TASKST		Task Stool	Black Fabric	\$ 119	
E1Y		Sydney End Table	Black, Brushed Steel	\$ 205		PROGB		Pro Executive Guest Chair	Black Vinyl	\$ 210	
SYDBEE		Sydney End Table	Blue, Brushed Steel	\$ 205		PROEXB		Pro Executive High Back Chair	Black Vinyl	\$ 300	
E1W		Sydney End Table	White, Brushed Steel	\$ 205		PROEXE		Pro Executive High Back Chair	White Classic Vinyl	\$ 300	
SYDWDE		Sydney End Table	Wood, Brushed Steel	\$ 205		PROMDB		Pro Executive Mid Back Chair	Black Vinyl	\$ 195	
TMBTBL		Timber Table	Wood	\$ 145		PROMID		Pro Executive Mid Back Chair	White Classic Vinyl	\$ 195	
CAFÉ TABLES W/ STANDARD BLACK BASE					COMMUNAL TABLES W/ SOLID TOPS						
ZTJ		30" Round Café Table	Graphite Nebula Top	\$ 185		VNTBNP		Ventura Communal Bar Table	Black Top, Silver Frame	\$ 530	
30BEBC		30" Round Café Table	Blue Top	\$ 185		VNTMNP		Ventura Communal Bar Table	Maple Top, Silver Frame	\$ 530	
ZTK		30" Round Café Table	Maple Top	\$ 185		VNTWNP		Ventura Communal Bar Table	White Top, Silver Frame	\$ 530	
ZTB		30" Round Café Table	Red Top	\$ 185		VNTCBN		Ventura Communal Café Table	Black Top, Silver Frame	\$ 419	
ZTG		30" Round Café Table	Silver Textured Top	\$ 185		VNTGMN		Ventura Communal Café Table	Maple Top, Silver Frame	\$ 419	
30WH29		30" Round Café Table	White Laminate Top	\$ 185		VNTCWN		Ventura Communal Café Table	White Top, Silver Frame	\$ 419	
30WDBC		30" Round Café Table	Wood Top	\$ 185		COMMUNAL TABLES W/ GROMMET HOLES					
ZTA		30" Round Madison Café Table	Gray Acajou	\$ 179		VNTBMW		Ventura Communal Bar Table	Maple Top, Silver Frame	\$ 530	
ZTN		36" Round Café Table	Graphite Nebula Top	\$ 199		VNTBWW		Ventura Communal Bar Table	White Top, Silver Frame	\$ 530	
ZTP		36" Round Café Table	Maple Top	\$ 199		VNTCMW		Ventura Communal Café Table	Maple Top, Silver Frame	\$ 419	
ZTQ		36" Round Café Table	White Laminate Top	\$ 199		VNTCWW		Ventura Communal Café Table	White Top, Silver Frame	\$ 419	
CAFÉ TABLES W/ HYDRAULIC BASE					OFFICE & PRODUCT DISPLAY						
30GRHC		30" Round Café Table	Graphite Nebula Top	\$ 250		TECH3		3 Drawer File Cabinet on Castors	Black Metal, Laminate	\$ 120	
30BEHC		30" Round Café Table	Blue Top	\$ 250		CR8		Madison Credenza	Gray Acajou	\$ 409	
30MTHC		30" Round Café Table	Maple Top	\$ 250		JD8		Madison Executive Desk	Gray Acajou	\$ 469	
30BRHC		30" Round Café Table	Red Top	\$ 250		TECH		Tech Desk, Powered	Black Metal, Laminate	\$ 375	
30STHC		30" Round Café Table	Silver Textured Top	\$ 250		TECH3B		Tech Desk, Powered w/ 3 Drawer File Cabinet	Black Metal, Laminate	\$ 459	
30WHHC		30" Round Café Table	White Laminate Top	\$ 250		BC8		Madison Bookcase	Gray Acajou	\$ 349	
30WDHC		30" Round Café Table	Wood Top	\$ 250		PSHCCS		Posh Shelving	Chrome, Acrylic	\$ 399	
30MAHC		30" Round Madison Café Table	Gray Acajou	\$ 239		PDL36B		Powered Locking Pedestal, 36"	Black	\$ 415	
36GRHC		36" Round Café Table	Graphite Nebula Top	\$ 270		PDL36W		Powered Locking Pedestal, 36"	White	\$ 415	
36MTHC		36" Round Café Table	Maple Top	\$ 270		PDL42B		Powered Locking Pedestal, 42"	Black	\$ 495	
36WTHC		36" Round Café Table	White Laminate Top	\$ 270		PDL42W		Powered Locking Pedestal, 42"	White	\$ 495	
BAR TABLES W/ STANDARD BLACK BASE					LAMPS						
VTJ		30" Round Bar Table	Graphite Nebula Top	\$ 205		LA15		Mason Floor Lamp	Brushed Silver	\$ 180	
30BEBB		30" Round Bar Table	Blue Top	\$ 205		LA14		Mason Table Lamp	Brushed Silver	\$ 120	
VTK		30" Round Bar Table	Maple Top	\$ 205		BARS & COUNTERS					
VTB		30" Round Bar Table	Red Top	\$ 205		MTBLPI		Midtown Bar, Lighted w/ Plug In	Pewter	\$ 1,215	
VTG		30" Round Bar Table	Silver Textured Top	\$ 205		MTBUUL		Midtown Bar, Unlighted	Pewter	\$ 1,139	
30WH42		30" Round Bar Table	White Laminate Top	\$ 205		MTCLPI		Midtown Powered Counter, Lighted w/ Plug In	Pewter	\$ 1,215	
30WDBB		30" Round Bar Table	Wood Top	\$ 205		MTCPUL		Midtown Powered Counter, Unlighted	Pewter	\$ 1,145	
VTA		30" Round Madison Bar Table	Gray Acajou	\$ 200		GREENERY					
VTN		36" Round Bar Table	Graphite Nebula Top	\$ 220		HDG4FT		Boxwood Hedge, 4'	Green	\$ 359	
VTP		36" Round Bar Table	Maple Top	\$ 220		HDG7FT		Boxwood Hedge, 7'	Green	\$ 599	
VTW		36" Round Bar Table	White Laminate Top	\$ 220							